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DOOMADGEE ABORIGINAL SHIRE COUNCIL
MINUTES – ORDINARY MEETING OF COUNCIL
THURSDAY, 18th JUNE 2015

Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street, Doomadgee on Thursday 18th June 2015.

PRESENT

Cr F O'Keefe	Mayor
Cr T Douglas	Deputy Mayor
Cr E Cairns	Councillor
Cr J Ned	Councillor

Council Officers:

R Richardson	Chief Executive Officer
A Seiler	Acting Corporate Services Manager
A David	Manager Finance (13:48 to 13:59)
G Jeffries	Infrastructure and Projects Manager (14:01 to 14:25)

APOLOGIES & LEAVE OF ABSENCE

Cr V Ned	Councillor (Sick Leave)
G Richardson	Community Services Manager

The Mayor officially opened the meeting at 12.39

The Chief Executive Officer vacated the Boardroom at 12:40 to and returned at 12.42

The Acting Manager Corporate Services vacated the Boardroom at 12:42 and returned immediately at 12:43

APPOINTMENT OF ALTERNATE CHAIRPERSON

Moved Cr O'Keefe Seconded Cr J Ned that Cr E Cairns chair the June Ordinary Meeting of Council.
CARRIED (4/0)

CONFIRMATION OF PREVIOUS MINUTES

Moved Cr T Douglas Seconded Cr J Ned that the Minutes of the previous Meeting of Council held on Thursday 21st May 2015, be confirmed as a true and correct record of that meeting.
CARRIED (4/0)

Moved Cr F O'Keefe Seconded Cr T Douglas that the Minutes of the Special Meeting of Council held on Wednesday 27th May 2015, be confirmed as a true and correct record of that meeting.
CARRIED (4/0)

Moved Cr J Ned Seconded Cr F O'Keefe that the Minutes of the Doomadgee Aboriginal Shire Council Audit Committee Meeting held on Thursday 18th June 2015, be confirmed as a true and correct record of that meeting and recommendations contained within those minutes be accepted 'en-bloc'.
CARRIED (4/0)

DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Nil

ELECTED MEMBERS REPORTS

Nil

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CHIEF EXECUTIVE OFFICER'S REPORT

7.1 Expansion of Solar Farm (Ergon Energy)

LOCATION/ADDRESS:	Lot 241 Doomadgee Westmoreland Road (SP243587)
APPLICANT:	Ergon Energy
FILE NUMBER:	
AUTHOR:	Rod Richardson, Chief Executive Officer
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	16 June 2015

SUMMARY

Expansion of the existing Ergon Energy Solar farm in Doomadgee.

BACKGROUND

Ergon Energy have advised Council previously of plans to expand the existing Solar farm located on a small section of Lot 241 Doomadgee-Westmoreland Road and is now requested to formally consider this application.

COMMENT

Expansion of this facility will assist in meeting the current and future electricity needs of the Doomadgee community and given the minimal impact already experienced with the current project, expansion is supported by the author.

CONSULTATION

Nil

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Not applicable

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Not applicable

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That Doomadgee Aboriginal Shire Council, as Trustee, hereby resolves and agrees to:

- The expansion of the Solar Farm for the purposes of electrical generation within the boundaries of the Ergon Lease SG on SP243587;
- Ergon to submit a Development Application and Operational Works Application for the Solar Farm Expansion Project; and
- Ergon to follow Cultural Heritage agreements and protocols.

Moved Cr J Ned Seconded Cr T Douglas that Doomadgee Aboriginal Shire Council, as Trustee, hereby resolves and agrees to:

- ***The expansion of the Solar Farm for the purposes of electrical generation within the boundaries of the Ergon Lease SG on SP243587;***
- ***Ergon to submit a Development Application and Operational Works Application for the Solar Farm Expansion Project; and***
- ***Ergon to follow Cultural Heritage agreements and protocols.***

CARRIED (4/0)

7.2 Landscaping improvements - Lot 32 Sharpe Street, Doomadgee (Queensland Health)

LOCATION/ADDRESS:	Lot 32 Sharpe Street (Old Hospital Site)
APPLICANT:	Queensland Health
FILE NUMBER:	10132 / 10116
AUTHOR:	Rod Richardson, Chief Executive Officer
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	15 June 2015

SUMMARY

Consideration and determination of improvements to Lot 32 Sharpe Street, Doomadgee.

BACKGROUND

Queensland Health are seeking Council's approval and direction regarding improvements to the recently transferred Lot 32 Sharpe Street, Doomadgee, specifically related to boundary fencing and a memorial plaque.

COMMENT

Boundary fencing within the community is of varying height, as is fencing immediately adjacent this existing lot. Based on the usage and aesthetic of the proposed use, a 1,200mm high chain-mesh fence would be considered appropriate.

Further, as the site was the former hospital, the author is seeking Council's input into the wording to be placed on a perpetual memorial plaque, with this to be discussed and considered in depth directly.

CONSULTATION

Council will have regard for this matter and opportunity to debate and input into the development of a resolution.

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Negligible, given Queensland Health will be funding the project.

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Creation of vacant land assets

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

The author seeks to become aware of any cultural considerations applicable to this project directly from Council.

RECOMMENDATION

That Doomadgee Aboriginal Shire Council:

- Accept the offer from Queensland Health to erect a 1,200mm chain-mesh fence on the boundary of Lot 32 Sharpe Street;
- Authorise the Chief Executive Officer to submit a formal quotation for Council to undertake these works directly on behalf of Queensland Health; and
- Provide Queensland Health with suitable text to facilitate development of a perpetual memorial plaque (text to be developed at the meeting).

Moved Cr F O'Keefe Seconded Cr J Ned that Doomadgee Aboriginal Shire Council:

- ***Accept the offer from Queensland Health to erect a 1,200mm fence (identical to fencing recently erected at the Doomadgee State School) on the boundary of Lot 32 Sharpe Street;***
- ***Authorise the Chief Executive Officer to submit a formal quotation for Council to undertake these works directly on behalf of Queensland Health; and***
- ***Acknowledge the offer of a perpetual memorial plaque and request the Doomadgee Church develop and provide appropriate wording in liaison with Cr E Cairns.***

CARRIED (4/0)

Reason for alteration to the recommendation:

Council sought to engage the local community to facilitate the development of the wording for the perpetual memorial plaque, recognising the significance of this project.

Cr J Ned vacated the Boardroom at 13:07 to and returned at 13:09

7.3 Regional Waste Management Facility

LOCATION/ADDRESS:	Doomadgee-Westmoreland Road, DOOMADGEE QLD 4830
APPLICANT:	Department of Infrastructure, Local Government & Planning
FILE NUMBER:	
AUTHOR:	Rod Richardson, Chief Executive Officer
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	16 June 2015

SUMMARY

Consideration of the concept of a Regional Waste Management Facility in Doomadgee to accept waste from other users on a commercial basis

BACKGROUND

Mr Peter Whiting, Senior Advisor (Northern Region) with the Department of Infrastructure, Local Government and Planning email the Chief Executive Officer on Tuesday 16 June 2015 as follows:

“Rod

I would like to move ahead with a proposal to establish a waste transfer station at Burketown and utilise the Doomadgee dump. I think that this proposal has the potential to attract good state (financial) support for both the Doomadgee dump and the establishment of a transfer station at Burketown.

I feel that issues such as access during the wet can be mitigated, however, before I go any further, please talk this over within council and let me know if council do not want to proceed with this.”

COMMENT

The purpose of this report is to ascertain Council’s appetite for progression of this concept further.

CONSULTATION

Nil

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Dependent on the outcome, this could have an impact on Council’s Strategic alignment with neighbouring Council(s)

RISK ASSESSMENT

A complete portfolio of risk assessment matrices would form part of any process moving forward

FINANCIAL IMPACT

A complete financial assessment would form part of any process moving forward

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

An asset management and sustainability assessment would form part of any process moving forward

POLICY ASSOCIATION

Not applicable

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CULTURAL CONSIDERATIONS

A site has been identified for Councils next Waste Management Facility and has achieved Native Title clearance

RECOMMENDATION

That Council invite the Department of Infrastructure, Local Government and Planning to present a delegation to the July 2015 Ordinary Meeting of Council in Cairns to discuss the concept of a Regional Waste Management Facility in Doomadgee.

Moved Cr F O'Keefe Seconded Cr J Ned Council invite the Department of Infrastructure, Local Government and Planning to present a delegation to the July 2015 Ordinary Meeting of Council in Cairns to discuss the concept of a Regional Waste Management Facility in Doomadgee.

CARRIED (4/0)

The Chief Executive Officer vacated the Boardroom at 13:10 to and returned at 13:12.

Cr Douglas vacated the Boardroom at 13:16 and returned at 13:18

7.4 Draft Whole of Community Survey

LOCATION/ADDRESS:	DOOMADGEE, QLD 4830
APPLICANT:	Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP)
FILE NUMBER:	
AUTHOR:	Rod Richardson, Chief Executive Officer
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	16 June 2015

SUMMARY

Awareness of the completion of a Draft Whole of Community Survey to be considered at the June Technical Working Group – Doomadgee to be held in Cairns

BACKGROUND

The Chief Executive Officer and senior staff met with DATSIP via teleconference last week to discuss the draft Whole of Community Survey prepared by that department, and this will be presented to members of the Technical Working Group (Council) at the next meeting scheduled to be held in Cairns next week.

COMMENT

The purpose of this report is to provide an awareness to Council of this survey and ensure robust discussion occurs at the TWG prior to presentation to Council for adoption at a subsequent meeting.

CONSULTATION

Colleen Golledge, Principal Engagement and Planning Officer, Department of Aboriginal and Torres Islander Partnerships (DATSIP)

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Not applicable

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Not applicable

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

For Councillors Information Only

The Acting Corporate Services Manager, Mr Adam Seiler, declared a conflict of interest in the following item and vacated the Boardroom at 13:20

APPOINTMENT OF DEPUTY CHIEF EXECUTIVE OFFICER

The Chief Executive Officer sought the opportunity to provide regard for Council's consideration of the appointment of a Deputy Chief Executive Officer as resolved at the February 2015 Ordinary Meeting of Council with the proposed new organisation structure to come into effect from 1 July 2015.

Moved Cr J Ned Seconded Cr E Cairns that Council, in accordance with Section 196 of the Local Government Act 2009, confirm the appointment of Mr Adam Mark Seiler to the position of Deputy Chief Executive Officer with effect from 1 July 2015.

CARRIED (4/0)

The Acting Corporate Services Manager, Mr Adam Seiler, returned to the Boardroom at 13:21

CORPORATE SERVICES MANAGER'S REPORT

8.1 Asset Management Strategy and Asset Management Policy

LOCATION/ADDRESS:	DOOMADGEE QLD 4830
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Adam Seiler, Acting Corporate Services Manager
CONTRIBUTOR(S):	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	17 June 2015

SUMMARY

Adoption of a Draft Asset Management Strategy and Asset Management Policy

BACKGROUND

Council is required under legislation to adopt an Asset Management Strategy and Asset Management Policy prior to 30 June 2015 and this report serves to ratify this purpose.

COMMENT

Local Government Infrastructure Services (LGIS) were engaged to prepare an Asset Management Improvement Plan Report for consideration by the executive (attached) which led to the establishment of the Draft Asset Management Strategy and Asset Management Policy.

Asset Management is a journey and one Council will be taken on over the next few months, with Brian Jackson (LGIS) part of this process and who will be liaising directly with Council from its July meeting onward, providing a smooth transition into this modern approach to Asset Management by the Doomadgee Aboriginal Shire Council.

CONSULTATION

Brian Jackson, Local Government Infrastructure Services

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Establishment of a strategic methodology surrounding Asset Management

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Determination of Council's obligations surrounding Asset Management planning will impact the Long-Term Financial Reporting and forecasting, providing opportunity to accurately predict future funding requirements

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Asset Management is one of the fundamental responsibilities of any Local Government

POLICY ASSOCIATION

Creation of a new Asset Management Policy

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That Council adopt (in principle) the Asset Management Policy and Asset Management Strategy 2015-2018 and engage Local Government Infrastructure Services to assist Council in understanding its obligations surrounding asset management into the future.

Moved Cr F O'Keefe Seconded Cr J Ned that Council adopt (in principle) the Asset Management Policy and Asset Management Strategy 2015-2018 and engage Local Government Infrastructure Services to assist Council in understanding its obligations surrounding asset management into the future.

CARRIED (4/0)

Cr O'Keefe vacated the Boardroom at 13:36 and returned at 13:37.

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8.2 Agency Services Review

LOCATION/ADDRESS:	275 Sharpe Street, DOOMADGEE QLD 4830
APPLICANT:	Various
FILE NUMBER:	
AUTHOR:	Adam Seiler, Acting Corporate Services Manager
CONTRIBUTOR(S):	Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	15 June 2015

SUMMARY

Consideration of the future hosting of Agency Services in Doomadgee

BACKGROUND

Council is in receipt of an Agency Services contract for renewal from 1 July 2015 with the Department of Human Services (Centrelink).

A number of issues with these Agency services have been experienced of late, especially in the area of staffing, with the Department of Human Services mandating their office must be manned during business hours as per the contract.

Furthermore, the revenue received for hosting this service during 2014/2015 was \$67,510 however the cost of employing two full-time staff, together with back-up/relief staff and associated overheads strips this revenue substantially and Council is operating this service at a loss.

Of further concern is the Department of Human Services ability to retract funding on a daily basis where Council has no capacity to fulfil its obligations under the contract.

COMMENT

Council is requested to review its engagement and hosting of all agency services (such as Australia Post) and was fortunate to be in a position to have the Department of Housing transition a former staff member from DASC to the Department as a direct-engagement employee.

However, there is some doubt surrounding the leasing arrangements for the applicable floor space and the author will be investigating this independently.

CONSULTATION

Chief Executive Officer

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Council has an inherent risk of financial loss under the current arrangements and this must be mitigated

FINANCIAL IMPACT

Council is currently subsidising the cost of delivering Federal Government Agency Services which are outside the scope of Council's core business function.

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Not applicable

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POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That the Chief Executive Officer be authorised to engage the Department of Human Services to review and modify the proposed Centrelink contract to ensure the funding applicable exceeds the estimated cost to Council for the provision of this service, failing which Council exercise the current agreement which is scheduled to conclude on 30 June 2015.

Moved Cr F O’Keefe Seconded Cr T Douglas that the Chief Executive Officer be authorised to engage the Department of Human Services to review and modify the proposed Centrelink contract to ensure the funding applicable exceeds the estimated cost to Council for the provision of this service, failing which Council exercise the current agreement which is scheduled to conclude on 30 June 2015.

CARRIED (4/0)

8.3 Disposal of Property by Lease – Justice Building

LOCATION/ADDRESS:	307 Sharpe Street DOOMADGEE QLD 4830
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Adam Seiler, Acting Corporate Services Manager
CONTRIBUTOR(S):	Nil
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	15 June 2015

SUMMARY

Disposal of a portion (one room) of 307 Sharpe Street via lease to Waanyi Native Title Aboriginal Corporation RNTBC

BACKGROUND

Council was approached directly by Mr James Legat of SB Partners, Business Advisers and Accountants, seeking office space in Doomadgee on behalf of Waanyi Native Title Aboriginal Corporation and determined the ‘Justice Building’ immediately adjacent to the Council Administration Centre to be a suitable location for their deployment.

COMMENT

It is proposed to dispose of this property by lease under similar terms as those applied to current commercial lessees occupying a portion of these premises and offer a lease for the same term (or similar) to the new tenant to ensure consistency with occupancy.

CONSULTATION

Not applicable

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Leasing a portion of this premise will see a small financial windfall to Council next financial year

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Leasing of property, whilst consuming an asset also provides opportunity to reinvest this income into asset refurbishment and replacement

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That Council authorise the Chief Executive Officer to dispose of a portion of 307 Sharpe Street Doomadgee to Waanyi Native Title Aboriginal Corporation RNTBC in accordance with the current lease obligations associated with the co-tenant of this facility.

Moved Cr T Douglas Seconded Cr J Ned that Council authorise the Chief Executive Officer to dispose of a portion of 307 Sharpe Street Doomadgee to Waanyi Native Title Aboriginal Corporation RNTBC in accordance with the current lease obligations associated with the co-tenant of this facility.

CARRIED (4/0)

The Chief Executive Officer vacated the Boardroom at 13:47 and returned immediately at 13:47.

The Manager Finance entered the Boardroom at 13:48

Cr J Ned vacated the Boardroom at 13:48 and did not return.

MANAGER FINANCE'S REPORT

9.1 Monthly Report (Manager Finance) – May 2015

LOCATION/ADDRESS:	Not applicable
APPLICANT:	Not applicable
FILE NUMBER:	5103
AUTHOR:	Arminda David, Finance Manager
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Acting Corporate Services Manager
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	16 June 2015

SUMMARY

Presentation of the Monthly Financial Report to Council.

BACKGROUND

The following financial reports for 31 May 2015 provided:-

1. Financial Report
2. Cash position
3. Job summary with comparative and movement report
4. Worksheets – detail analysis with graph report
5. FAGS grant
6. SGFA grant
7. Guest house
8. Revenue and expenditure detail with original and amended budget
9. Revenue and expenditure summary with original and amended budget
10. Balance sheet
11. Financial reporting – Statement of comprehensive income, Balance Sheet, Cash Flow, and Capital Expenditure
12. Debtors and Creditors Aged Trial Balance
13. QTC statement – Capital Guaranteed cash fund
14. QTC statement – Sports and art precinct
15. QTC statement – Youth hub construction
16. Commonwealth Bank Term Deposit 3 month @3.050% (Maturity 09-6-15)

COMMENT

Commentary is contained within the attached report

CONSULTATION

Not applicable

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Not applicable

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Not applicable

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That the Monthly Financial Reports for the month ended 31 May 2015, as presented, be received.

Moved Cr T Douglas Seconded Cr F O'Keefe that the Monthly Financial Report, as presented, be received.
CARRIED (3/0)

The Manager Finance vacated the Boardroom at 13:59.

INFRASTRUCTURE AND PROJECTS MANAGER'S REPORT

10.1 Monthly Report (Infrastructure and Projects Manager) – May 2015

LOCATION/ADDRESS:	Not applicable
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Garry Jeffries, Infrastructure and Projects Manager
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	16 June 2015

SUMMARY

Presentation of the Monthly Activity report to Council.

BACKGROUND

Not applicable

COMMENT

NDRRA Works:

Old Doomadgee Road:

The gravel resheeting of this road is complete and the Road Crew are working their way back to town doing a light formation grade of the remainder of the road.

This work will be complete by 30 June 2015

Woologarang West Road:

The Burke Shire Council have been engaged to give this road a light formation grade. It is expected this work will be complete by 19 June 2015

Youth Hub:

With the exception of the landscaping all works at the Youth Hub have been completed and a final inspection has been undertaken by the Architect.

New Houses Building Project:

The construction of these houses is now well underway. With the under floor drainage nearing completion and the slabs being prepared for pouring.

Council's new Concrete Batch Truck has been delivery and Operator Training completed.

It is expected the first concrete pour will be on 17 June 2015.

Men's Shed:

This project is complete and ready for handover.

Workshop:

Operations are continuing as per normal.

All machinery except the Case tractor is operational. The reconditioned engine for this is still being completed as there were issues with the camshaft bearing that were not initially identified. All other plant has only required routine servicing.

General Gang:

Operations are continuing as per normal.

The open space crew and the general gang have been working together on keeping the community clean.

The airport maintenance is being done on a continual basis as required.

These crews have commenced the fencing around Top Park.

Airport:

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

Expressions of Interest for the Terminal Upgrade project have been advertised and construction drawings are being prepared.

The expressions received will be assessed and prospective Tenderers will be selected to submit a price to complete the Project as per the design

Water and Sewerage:

Operations are continuing as per normal.

The plant operating fine on a semi-automated basis and negotiations are being held with suppliers in respect of the SCADA upgrade.

A contractor has been engaged to dismantle and remove the old elevated tank and this work will commence on 15 June 2015.

Other Matters:

1. The Rodeo grounds Accommodation. We are currently identifying suitable accommodation buildings that can be incorporated into the proposed design for this facility. It is hoped that one of these building will double up as a temporary Terminal Building at the airport during the upgrade there.
2. The Shared Service Hub building is scheduled to reach Practical Completion on 17 June 2015.
3. Robert Baker; builder from Burketown has been engaged to complete works on the MMG Building and the Justice Building.

CONSULTATION

Not applicable

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Not applicable

ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Not applicable

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That the Monthly Activity Report (Infrastructure and Projects), as presented, be received.

Moved Cr F O’Keefe Seconded Cr T Douglas that the Monthly Report, as presented, be received.

CARRIED (3/0)

The Manager Infrastructure and Projects vacated the Boardroom at 14:25

Cr Douglas vacated the Boardroom at 14:28, and the meeting was adjourned until Cr Douglas’s return at 14:30.

Cr O’Keefe vacated the chambers at 14:33, and the meeting was adjourned until Cr O’Keefe’s return at 14:35.

COMMUNITY SERVICE MANAGER’S REPORT

11.1 Monthly Report (Community Services Manager) – May 2015

LOCATION/ADDRESS:	Not applicable
APPLICANT:	Not applicable
FILE NUMBER:	
AUTHOR:	Gail Richardson, Community Services Manager
CONTRIBUTOR(S):	Not applicable
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	16 June 2015

SUMMARY

Presentation of the Monthly Activity report to Council.

BACKGROUND

Not applicable

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COMMENT

Animal Pest & Environmental Control:-

The vet visit was very productive see attached report from Roobiny.

Shane and Leon Moreland attended an Animal and Environmental Workshop held in Cooktown, this was conducted by Queensland Health. Both Shane and Leon found it to be very informative.

Horses are still being locked up in small paddocks with no feed and water this is an ongoing problem but the staff is trying to keep on top of it.

Weed spraying around the outside of the airport has taken place plus other area's in that part of the community where we have found noxious weeds this is ongoing.

Youth Hub:

Two staff have recently left the hub for personal reasons leaving just Kaylene. We have advertised for replacements.

Kaylene is assisting with the organizing of the Silk Felting workshop to take place in early June.

Arrangements are in place for the 2 Way Strong Program to take at the end of June see attached for an out line of the program and the target group is the disengaged youth.

Parks:-

To date only a small amount of damaged has been done in Middle Park to the main piece of play equipment but hasn't affected the structure.

Have been asked by My-Pathways can a water tap be installed in Middle Park as they will then tend the park plus plant grass and take ownership of the park to keep it green etc.

My-Pathways would like to remove the old shade structure near the community store.

Radio:-

Still being used by the community for announcements and reminding parents to get their kids to school. Black Star is looking to do some upgrade work at the building which will make it easier for Sai to do interviews.

Swimming Pool:-

The Pool fence has been completed and looks good.

CONSULTATION

Not applicable

LEGISLATIVE ENVIRONMENT

Local Government Act 2009

STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN

Not applicable

RISK ASSESSMENT

Not applicable

FINANCIAL IMPACT

Not applicable

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ASSET MANAGEMENT AND SUSTAINABILITY IMPACT

Not applicable

POLICY ASSOCIATION

Not applicable

CULTURAL CONSIDERATIONS

Not applicable

RECOMMENDATION

That the Monthly Activity Report (Community Services), as presented, be received.

Moved Cr F O'Keefe Seconded Cr E Cairns that the Monthly Report, as presented, be received.

CARRIED (3/0)

CLOSURE

There being no further business to discuss, Cr E Cairns declared the meeting closed at 14:39.

I, Frederick William O'Keefe confirm the afore Minutes of the Meeting held on Thursday 18th May 2015 are confirmed as a true and correct record of that meeting on Thursday 16th July 2015.

Cr Fred O'Keefe

MAYOR