

Page 1  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

Minutes of the August Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street, Doomadgee on Thursday 18<sup>th</sup> August 2016 scheduled to commence at 10am.

**PRESENT**

Cr E Walden	Mayor
Cr T Chong	Councillor (from 10:46)
Cr S Foster	Councillor (from 10:32)
Cr D Jupiter	Councillor (from 10:10)

Council Officers:

A Seiler	Acting Chief Executive Officer
A David	Chief Financial Officer (via teleconference 14:27 to 14:50)

Observers:

R Burton	Advisor, Department of Infrastructure, Local Government and Planning
----------	--

**APOLOGIES & LEAVE OF ABSENCE**

J Ned	Deputy Mayor
R Richardson	Chief Executive Officer

**MEETING RE-SCHEDULING**

*18<sup>th</sup> August 2016*

Due to lack of a quorum, the Mayor Cr E. Walden adjourned the meeting at 10:15 for fifteen minutes to 10:30

Having achieved quorum, the Mayor officially opened the meeting at 10:32

**CONFIRMATION OF PREVIOUS MINUTES**

***92-08/16***

***Moved Cr Walden Seconded Cr Foster that the Minutes of the previous Meeting of Council held on Monday 8<sup>th</sup> August 2016, be confirmed as a true and correct record of that meeting.***

**CARRIED (3/0)**

**DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST**

Nil

**PRESENTATIONS AND/OR ELECTED MEMBERS REPORTS**

6.1 Gidgee Healing – presentation by CEO Dallas Leon

Mr Leon was joined by Ms Mel Riordan from Gidgee Healing with Ms Danielle Redgling and Mr Warry Walden from the Department of Prime Minister and Cabinet in attendance as observers.

Mr Leon provided an update to Council on Gidgee Healing's second-stage bid for funding to enable health infrastructure development to occur in Doomadgee and potentially expand their service delivery model in the region.

Council thanked the presenters for the opportunity, and all members of the public as recorded vacated the boardroom at 11:04.

**CHIEF EXECUTIVE OFFICER'S REPORT**

**7.1 DASC WHS Audit Report – July 2016**

<b>LOCATION/ADDRESS:</b>	Doomadgee, QLD
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Acting Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Safetylec Management Solutions
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	10 <sup>th</sup> August 2016

**PURPOSE**

Endorsement of Work Health and Safety (WHS) Audit Report completed in July 2016

**BACKGROUND**

Councillors, as a group, were provided a verbal overview immediately following the Work Health and Safety Audit which was conducted in Doomadgee during July 2016 by Safetylec Management Solutions.

At the time, members were advised once the final report had been prepared, this would be presented to Council for adoption and consideration.

**COMMENT**

The WHS Audit Report is quite extensive and will require management to establish a number of key strategies and assign resources appropriately to enable the recommendations to be achieved in the timeframe suggested.

This also requires buy-in from Council to lead the process and become a part of the safety journey.

There are three items listed in the report as 'Category 1' which have recommended immediate shutdown or isolation and tag-out together with lock-outs to prevent use of these items.

Officers have already taken immediate steps to address and isolate these three articles as follows:

- *Doomadgee Concrete Batching Plant*  
Battery box has been locked, an out-of-service tag placed and known contractors advised of this action together with correspondence confirming utilisation of this article of machine is prohibited;
- *Water Treatment Plant – Overflow Pond*  
Item has been tagged-out, pending repair by local electrical contractor;
- *Sewerage Pump Extraction vehicle*  
Machine has been tagged out, battery removed and Workshop Manager aware this item of plant is not to be used under any circumstances

Items in Category 2 will be addressed directly within internal and external resources.

Category 3 items will form part of the inaugural process improvement works with Council's engagement of an appropriately qualified HSE advisor and subordinate strategies (included in 2016/17 budget).

Page 3  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
 THURSDAY, 18<sup>TH</sup> AUGUST 2016

<b>CONSULTATION</b>	Safetylec Management Solutions
<b>LEGISLATIVE ENVIRONMENT</b>	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i> <i>Queensland Work Health and Safety Regulation 2011</i> <i>Electrical Safety Legislation</i> <i>Fire Safety Legislation</i>
<b>STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN</b>	Not applicable
<b>RISK ASSESSMENT</b>	The report identifies each item identified as a risk and rated accordingly (1 – 10)
<b>FINANCIAL IMPACT</b>	An allocation of \$200,000 is proposed for 2016/17
<b>ASSET MANAGEMENT &amp; SUSTAINABILITY IMPACT</b>	Not applicable
<b>POLICY ASSOCIATION</b>	Not applicable
<b>CULTURAL CONSIDERATIONS</b>	Not applicable

**RECOMMENDATION**

That Council endorse the Doomadgee Aboriginal Shire Council Work Health and Safety Audit Report – July 2016, as presented and provide complete support to the Acting Chief Executive Officer in rectifying safety issues identified within the report and acknowledge the immediate response associated with Category 1 and Category 2 identified safety issues.

**93-08/16**

***Moved Cr Jupiter Seconded Cr Foster that Council endorse the Doomadgee Aboriginal Shire Council Work Health and Safety Audit Report – July 2016, as presented and provide complete support to the Acting Chief Executive Officer in rectifying safety issues identified within the report and acknowledge the immediate response associated with Category 1 and Category 2 identified safety issues.***

**CARRIED (4/0)**

Cr Chong declared a material interest in Item 7.2 as he was a Director of the firm Chongy & Sons Concreting that utilises the Doomadgee Concrete Batching Plant referred to in the report. Cr Chong left the meeting at 11:18

**7.2 Category 1 WHS Articles – DASC WHS Audit Report 2016**

<b>LOCATION/ADDRESS:</b>	Doomadgee, QLD
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Acting Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	MacDonnells Law
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	11 <sup>th</sup> August 2016

Page 4  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

**PURPOSE**

Receipt of correspondence from MacDonnells Law regarding:

- Doomadgee Concrete Batching Plant;
- Pump motor on overflow pond conduit at Doomadgee Water Treatment Plant; and,
- Sewage pump extracting vehicle (Toyota Dyna, former registration number 545-JBS)

**BACKGROUND**

MacDonnells Law were initially engaged by the Chief Executive Officer to prepare a report surrounding liability issues potentially arising out of the use of the concrete batching plant located at Doomadgee.

Following receipt of the DASH WHS Audit Report – July 2016, three articles of plant and equipment were immediately isolated and utilisation prohibited.

The Acting Chief Executive Officer has been approached directly by Tony Chong of Chongy and Sons Concreting to acquire the Doomadgee Concrete Batching Plant.

To maintain complete probity and independence, the matter was referred to MacDonnells Law for independent assessment and appraisal of the situation, with their report and recommendations attached.

**COMMENT**

The Acting Chief Executive Officer has independent autonomy to arrange for the repair of the pump motor at the Water Treatment Plant which has been delegated to the Manager Infrastructure and Projects.

With regard the Sewerage pump extracting vehicle, it will be recommended Council immediately authorise the disposal of this asset as 'scrap' with \$Nil disposal value and it be transferred to the Doomadgee Waste Management Facility.

Thirdly, following the approach from Chongy and Sons Concreting, the following extract from the report from MacDonnells law is disclosed:

*Next Steps*

*In our view, the preferable course of action, which will certainly be safest from a liability perspective and which will be most straightforward legally, is for Council to decommission the plant and dispose of it.*

*If Council decides to call tenders or hold an auction to sell the concrete batching plant, we recommend that you instruct us to prepare the relevant material to give effect to that. However, as foreshadowed above, whilst Council may be able to avert its risk in a legal sense, public perception issues may arise in the event Council sold dangerous plant and the purchaser sustained an injury using it.*

*This material will need to contain wording that deals with the risk presented by the concrete batching plant, and ensure that any tenderers/bidders are fully aware that Council intends for them to assume those risks upon purchase.*

*If Council wishes to dismantle and dispose of the concrete batching plant, that can be done relatively easily and quickly, and without the need for further detailed risk analysis and advice from us.*

*In the meantime, we strongly recommend Council takes immediate steps to decommission the concrete batching plant and cause it to be non-operational. Council continues to be exposed to significant risk while the plant is operational and where it is capable of being used (either with or without Council's consent) by members of the community.*

Page 5  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

*If you wish to discuss, please contact the writer on the direct line below.*

Council will have the opportunity to consider the report in totality to enable an informed decision regarding Category 1 items disclosed within the DASC WHS Audit Report – July 2016.

Additional to the report and provided after circulation of the Agenda, the Workshop Manager advised the Acting Chief Executive Officer he has de-commissioned and de-registered former Mitsubishi Canter Single-Cab truck (former registration 114-RCK) due to it being generally worn-out, in disrepair and not running.

It is proposed to provide Council the opportunity to consider disposal of this vehicle at the same time.

<b>CONSULTATION</b>	MacDonnells Law
<b>LEGISLATIVE ENVIRONMENT</b>	Local Government Act 2009 Local Government Regulation 2012 Queensland Work Health and Safety Regulation 2011
<b>STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN RISK ASSESSMENT</b>	Not applicable  The correspondence identifies two options and separates the risk associated with each. The report proposes the most risk-averse solution to protect Council's interests
<b>FINANCIAL IMPACT</b>	Unknown – subject to Council's determination
<b>ASSET MANAGEMENT &amp; SUSTAINABILITY IMPACT</b>	Not applicable
<b>POLICY ASSOCIATION</b>	Not applicable
<b>CULTURAL CONSIDERATIONS</b>	Not applicable

Cr Jupiter left the meeting at 11:36 and the meeting became inquorate.

Cr Jupiter returned at 11:38 and the meeting resumed following achievement of quorum.

**RECOMMENDATION**

That Council authorise the Acting Chief Executive Officer to de-commission and dispose of the Doomadgee Concrete Batching plant.

**94-08/16**

***Moved Cr Walden Seconded Cr Foster that Council request the Acting Chief Executive Officer to clarify with Chongy and Sons Concreting whether it is prepared to repair the Concrete Batching Plant, at their cost to a standard which meets Work Health and Safety (WHS) standards and report back to Council. Additionally, subject to achievement of WHS Standards, a lease will be required to be established over the facility and advice received confirming the facility can remain in-situ in accordance with the Doomadgee Aboriginal Shire Council Planning Scheme.***

**CARRIED (3/0)**

**Reason for alteration to the Recommendation:**

Council sought to consider a third alternate option in regard the Concrete Batching Plant which subsequently resulted in the afore resolution being developed for consideration.

Page 6  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

**RECOMMENDATION**

That Council acknowledge the efforts by Council staff to remedy the electrical issues associated with the Pump motor on overflow pond conduit at Doomadgee Water Treatment Plant.

**95-08/16**

***Moved Cr Foster Seconded Cr Walden that Council acknowledge the efforts by Council staff to remedy the electrical issues associated with the Pump motor on overflow pond conduit at Doomadgee Water Treatment Plant.***

**CARRIED (3/0)**

**RECOMMENDATION**

That Council authorise the Acting Chief Executive Officer to de-commission and dispose of the Sewage pump extracting vehicle (Toyota Dyna former registration number 545-JBS).

**96-08/16**

***Moved Cr Foster Seconded Cr Walden that Council authorise the Acting Chief Executive Officer to de-commission and dispose of the Sewage pump extracting vehicle (Toyota Dyna former registration number 545-JBS).***

**CARRIED (3/0)**

**RECOMMENDATION**

That Council authorise the Acting Chief Executive Officer to de-commission and dispose of the former Town Beautification vehicle (Mitsubishi Canter tip-truck former registration number 114-RCK).

**97-08/16**

***Moved Cr Jupiter Seconded Cr Foster that Council authorise the Acting Chief Executive Officer to de-commission and dispose of the former Town Beautification vehicle (Mitsubishi Canter tip-truck former registration number 114-RCK).***

**CARRIED (3/0)**

Cr Chong re-entered the meeting at 12:12

Council was joined by Senior Sergeant Aaron Baxter, Officer in Charge Doomadgee Police Station, to present his regular update to Council (item 6.2)

Cr Foster left the meeting at 13:00

Council thanked Senior Sergeant Baxter for his presentation and he left the meeting at 13:03

The Mayor requested an adjournment at 13:03.

Page 7  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

The meeting resumed at 13:59

Prior to consideration of item 7.3, Cr Walden, Cr Chong, Cr Foster and Cr Jupiter all declared a real conflict of interest being recipients of the Elected Members Benefits (Electronic Telecommunications Policy) outcomes, however as no one member received any benefit over and above any other member, the interest was accepted and all members remained in the boardroom.

**7.3 Elected Members Benefits (Electronic Telecommunications Policy)**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Acting Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Mayor
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	10 <sup>th</sup> August 2016

**PURPOSE**

Consideration of deployment of IT equipment in accordance with Council's 'Information Technology Support – Councillors' policy

**BACKGROUND**

Council's existing policy entitles each elected member to be provided with a notebook computer and wireless internet connection.

Additionally, Council current provides elected members with a monthly mobile recharge of \$120 for the Mayor and \$60 for each Councillor.

**COMMENT**

Council is requested to consider either altering the policy to determine whether a notebook computer or tablet is appropriate and whether the Council should be providing mobile telephone hardware additionally.

The current arrangement for pre-paid telephone and pre-paid data is considered appropriate however Council again have the opportunity to consider this and whether an unlimited business telephone account is appropriate coupled with a mobile data cap (to eliminate risk to Council with possible data overrun).

**CONSULTATION**

Nil

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

*Local Government Regulation 2012*

**STRATEGIC ASSOCIATION /  
ALIGNMENT TO CORPORATE PLAN**

Not applicable

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Not applicable

**ASSET MANAGEMENT & SUSTAINABILITY IMPACT**

Not applicable

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

Page 8  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

**RECOMMENDATION**

That Council authorise the Acting Chief Executive Officer to procure notebook computers for each elected member, in addition to an appropriate smartphone and investigate the options with Telstra surrounding unlimited business mobile telephone plans that incorporate a data-cap of 35GB per month (consolidated) as per Council's existing Electronic Telecommunications Policy.

**98-08/16**

***Moved Cr Walden Seconded Cr Jupiter that Council authorise the Acting Chief Executive Officer to procure notebook computers for each elected member, in addition to an appropriate smartphone and amend the monthly Telstra re-charge level to \$120 per month per member (voice) and \$50 per month per member (data).***

**CARRIED (4/0)**

Cr Foster left the meeting at 14:20

**7.4 Brisbane Information Gathering proposal**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Cr Tony Chong
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Acting Chief Executive Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Mayor
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>DATE OF REPORT:</b>	14 <sup>th</sup> July 2016

**PURPOSE**

Ratification of an information gathering proposal in Brisbane at a time to be determined

**BACKGROUND**

Cr Chong at a recent informal workshop of elected members proposed a delegation including the Acting Chief Executive Officer and full Council to travel to Brisbane to facilitate a number of meetings with key organisations believed to be able to provide benefit to Council.

**COMMENT**

Key projects identified by Cr Chong for consideration and determination of meeting groups or individuals are as follows:

- Men's Group/Men's Shed
- Ladies Group
- Grant Consultant
- Dolphin Leagues Club – Murri Carnival in October annually
- Community Sports Club/Safe drinking area

It is important to understand, that prior to any delegation of this type being established, a scope of work surrounding the desired outcome for each of these activities needs to be identified and meetings scheduled in an economically compact timeframe to reduce travel and accommodation costs.

Page 9  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
 THURSDAY, 18<sup>TH</sup> AUGUST 2016

It is proposed to provide Cr Chong with the opportunity to elaborate on his proposal at the meeting to enable Council to make an informed decision prior to committing expenditure to sending a delegation to Brisbane.

<b>CONSULTATION</b>	Cr Chong provided the background for this report
<b>LEGISLATIVE ENVIRONMENT</b>	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
<b>STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN</b>	Not applicable
<b>RISK ASSESSMENT</b>	Not applicable
<b>FINANCIAL IMPACT</b>	Determination of costs will need to be considered as part of this proposal
<b>ASSET MANAGEMENT &amp; SUSTAINABILITY IMPACT</b>	Not applicable
<b>POLICY ASSOCIATION</b>	Not applicable
<b>CULTURAL CONSIDERATIONS</b>	Not applicable

**RECOMMENDATION**

That Council consider the presentation from Cr Chong regarding the concepts disclosed and consider deployment of a delegation including the Acting Chief Executive Officer and all Councillors to travel to Brisbane at a time to be determined, following identification of key parties and determination of availability within a structured timeframe.

**99-08/16**

***Moved Cr Jupiter Seconded Cr Walden that the Acting Chief Executive Officer liaise with Cr Chong to prepare a report for Council to consider an item at the September Ordinary Meeting of Council in relation to a Brisbane Stakeholder Meeting.***

**CARRIED (3/0)**

**Reason for alteration to the recommendation:**

Council sought to provide the opportunity to Cr Chong to provide more information in a detailed form to the Acting Chief Executive Officer to enable a complete proposal to be developed, prior to consideration of this matter further.

**CHIEF FINANCIAL OFFICER'S REPORT**

**9.1 Monthly Report (Chief Financial Officer) – July 2016**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	5103
<b>AUTHOR:</b>	Chief Financial Officer
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	10 <sup>th</sup> August 2016

Page 10  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

**PURPOSE**

Deferral of presentation of Monthly Financial Report

**BACKGROUND**

Council's Monthly Financial Report for July 2016 will be presented to Council at the September Ordinary Meeting together with the August 2016 Financial Report

**COMMENT**

External pressures surrounding preparation for the External Audit (commencing 10<sup>th</sup> August 2016) together with Council's adoption of the 2016/2017 Budget at the August Ordinary Meeting have limited the ability for this report to be prepared.

There is possibility however, the July 2016 Financial Report may be able to be produced and distributed to Council under separated cover, however Council needs to be cognisant there will not be comparative budget figures to reference until Council has adopted the budget.

<b>CONSULTATION</b>	Not applicable
<b>LEGISLATIVE ENVIRONMENT</b>	<i>Local Government Act 2009</i>
<b>STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN</b>	Not applicable
<b>RISK ASSESSMENT</b>	Not applicable
<b>FINANCIAL IMPACT</b>	Not applicable
<b>ASSET MANAGEMENT &amp; SUSTAINABILITY IMPACT</b>	Not applicable
<b>POLICY ASSOCIATION</b>	Not applicable
<b>CULTURAL CONSIDERATIONS</b>	Not applicable

For Information Only

The Chief Financial Officer joined the meeting by teleconference at 14:27 to provide an overview to the elected members of the 2016/2017 Budget.

Cr Foster returned to the meeting at 14:33

Cr Chong left the meeting at 14:34 and returned at 14:37

**9.2 Adoption of the 2016/2017 Annual Budget**

<b>LOCATION/ADDRESS:</b>	DOOMADGEE QLD 4830
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Arminda David, Manager Finance
<b>CONTRIBUTOR(S):</b>	Executive Committee and Council
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	10 <sup>th</sup> August 2016

**SUMMARY**

Adoption of the 2016/2017 Draft Budget as Council's twelve-month Operational and Capital deployment arrangement together with the endorsement of the 10-year Long Term Financial Plan

Page 11  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
 THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

**BACKGROUND**

The Executive Committee has worked extensively with the Chief Financial Officer to provide input into the development of Council’s 2016/2017 Draft Budget and Council was provided with a copy of the original draft budget with the June 2016 OMC Agenda and has had the opportunity to provide feedback and input over the past eight weeks.

The principal amendment to between the previous draft supplied and the document provided for adoption relates to the Reticulated Water Supply Project, whereby the entire project (Capital) had been disclosed at a cost of \$3,795,909. Council has been able to achieve construction of this project following preparation and dissemination of the Draft Budget in June to the level of \$1,910,688 which has reduced the capital job in 2016/2017 to \$1,885,221.

The balance of the budget remains largely unchanged.

**COMMENT**

In summary, key components of the 2016/2017 Draft Budget are as follows:

Operating Revenue:	\$15,688,270	Capital Expenses by funding type:	
Operating Expenses:	\$13,342,858	Funded by general fund	\$3,625,290
		Funded by depreciation	\$2,402,213
Operating result:	\$2,345,412	Funded by grant	\$2,897,710
Capital (revenue/expenses)	\$2,897,710	Total capital expenses	\$8,925,213

Council will have the opportunity to discuss and debate, in detail, the Draft Budget prior to adoption.

**CONSULTATION**

Executive Management Team

**LEGISLATIVE ENVIRONMENT**

*Local Government Act 2009*

**STRATEGIC ASSOCIATION /  
ALIGNMENT TO CORPORATE PLAN**

Allocation of financial resources 2016/2017

**RISK ASSESSMENT**

Not applicable

**FINANCIAL IMPACT**

Determination of Council’s Income and Expenditure for the period 1 July 2016 to 30 June 2017 and beyond

**ASSET MANAGEMENT & SUSTAINABILITY IMPACT**

Asset Renewal and Acquisition has been factored into the document

**POLICY ASSOCIATION**

Not applicable

**CULTURAL CONSIDERATIONS**

Not applicable

The Mayor adjourned the meeting at 14:50 and the meeting resumed at 15:15

**RECOMMENDATION**

1. That Council adopt the Draft 2016/2017 Budget totalling \$15,688,270 (Income) less \$13,342,858 (Expenditure) resulting in a \$2,345,412 operating result
2. That Council adopt the Ten Year Financial Plan attached to the Budget 2016-2017
3. That Council adopt the Fees and Charges as listed in the body of the Budget 2016-2017

**100-08/16**

***Moved Cr Walden Seconded Cr Jupiter that Council defer consideration of the Budget, Ten-Year Financial Plan and Fees and Charges to a Special Meeting of Council, at a date and time to be determined by the Acting Chief Executive Officer.***

**CARRIED (4/0)**

**Reason for alteration to the recommendation:**

During presentation of the Budget document the Acting Chief Executive Officer identified a number of matters requiring clarification and requested of Council the opportunity to take the item off the agenda, and have it re-presented at a Special Meeting to be held as soon as possible.

**MANAGER INFRASTRUCTURE AND PROJECTS' REPORT**

**11.1 Monthly Report (Infrastructure and Projects Manager) – July 2016**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Manager Infrastructure and Projects
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	10 <sup>th</sup> August 2016

**PURPOSE**

Presentation of the Monthly Activity report to Council.

**BACKGROUND**

Not applicable

**COMMENT**

**TIDS Works:**

**Woologarang West Road:**

This project has now been completed to bitumen seal. The crew will continue with the clean-up of the side-tracks and shoulders including the installation of guide posts.

**Youth Hub:**

The construction of the one-bedroom dwelling has commenced with Rob Baker as the Builder who is working with the five remaining apprentices on this project.

The work is well advanced and it is expected that it will be to lock up stage within a week to ten days followed by the internal fit-out.

**New Houses Building Project:**

Council received advice recently that the Department of Housing is considering another batch of five houses and Council is currently preparing the site plans for approval so that the project can progress.

**Workshop:**

Operations are continuing as per normal.

Mainly routine servicing and minor repairs have been required in the last month.

The grader has required a few hydraulic repairs and the concrete truck has a small leak on one hydraulic ram.

**Road Gang:**

As discussed at the July meeting, once the road gang has completed the clean-up of the TIDS project, work will commence on another 1.0-1.5km of gravel sheeting of the Woollogarang West Road in preparation for bitumen sealing next year.

**General Gang:**

Operations are continuing as per normal.

The open space crew and the general gang have been working together on keeping the community clean.

The airport maintenance is being done on a continual basis, there are continuing issues with grasshoppers and birds and the crews are endeavouring to keep the grass down to minimise any risk to aircraft.

The airport crew have been kept very busy trying as best they can to keep birds at bay during aircraft movements.

**Airport:**

Airport operations are continuing as per normal.

Airport inspections are carried out each day, airport lighting and electrical inspections are carried out monthly as per legislative requirements.

The foundations for the new Terminal have been poured and the erection of the structural steel framework is underway.

**Water and Sewerage:**

Operations are continuing as per normal.

The fabrication and assembly of the SCADA hardware is now almost complete and Austek will be onsite at the end of this month to commence installation.

Christopher Contracting have completed all of their original contract and only have a few minor jobs to complete to deal with previously unknown pipework that was identified during the course of their contract.

**Other Matters:**

1. Rodeo Ground Accommodation – The power is now connected to this site and works are underway to distribute this to the required locations of the broadcast box, sewage pump out and new accommodation location. Christopher Contracting will also install the sewer reticulation before they leave the community.
2. New Regional Waste Facility – A concept plan for this project was presented at the June meeting and endorsed in principle. Once it is resolved to provide funding in the current Budget detailed planning and design will commence.

Page 14  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

<b>CONSULTATION</b>	Not applicable
<b>LEGISLATIVE ENVIRONMENT</b>	<i>Local Government Act 2009</i>
<b>STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN</b>	Not applicable
<b>RISK ASSESSMENT</b>	Not applicable
<b>FINANCIAL IMPACT</b>	Not applicable
<b>ASSET MANAGEMENT &amp; SUSTAINABILITY IMPACT</b>	Not applicable
<b>POLICY ASSOCIATION</b>	Not applicable
<b>CULTURAL CONSIDERATIONS</b>	Not applicable

**RECOMMENDATION**

That the Monthly Activity Report (Infrastructure and Projects) be received.

**101-08/16**

***Moved Cr Walden Seconded Cr Foster that the Monthly Activity Report (Infrastructure and Projects) be received.***

**CARRIED (4/0)**

**12.1 Monthly Report (Community Services Manager) – July 2016**

<b>LOCATION/ADDRESS:</b>	Not applicable
<b>APPLICANT:</b>	Not applicable
<b>FILE NUMBER:</b>	
<b>AUTHOR:</b>	Community Services Manager
<b>CONTRIBUTOR(S):</b>	Not applicable
<b>RESPONSIBLE OFFICER:</b>	Acting Chief Executive Officer
<b>DISCLOSURE OF INTEREST:</b>	Not applicable
<b>DATE OF REPORT:</b>	9 <sup>th</sup> August 2016

**PURPOSE**

Presentation of the Monthly Activity report to Council.

**BACKGROUND**

Not applicable

**COMMENT**

**Animal Pest & Environmental Control: -**

We have had two visits from the vet in the past 8 weeks and both visits were very successful with many dogs being treated. Ed has been giving Parvo Virus immunizations shots at cost price for those that want it.

Leon & Leon have assisted in getting dogs to and from the vet clinic for treatment and residents are willing to have their dogs treated.

Leon Ned has been treating dogs that have been suffering from mange between vet visits with a good success rate.

Page 15  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

Shane continued to assist the water plant guys when they have been short staffed with water testing, sewage plant testing etc. Shane has had several call outs of late to deal with horses and dogs. Police have called him out several times to assist afterhours when required.

Shane worked with Lena from Townsville Public Health Unit and Michelle from the Mt Isa Health Unit to attend all food related business in town and do an inspection of the premises they operate from to ensure all are complying with State regulation. This was a successful visit by them and we hope to have Michelle back just before Rodeo time for more training of local staff who wish to hold food stall at the Rodeo – yet to be confirmed.

We are starting to get a few piglets back in town and as these are classes as a feral animal we need to make residents aware they can't have them in town as large fine can be given to those who are found to have them in their yards by visiting Health or Bio Security Department staff.

**Youth Hub:**

Music/Recording Studio: - is now completed and has one song already recorded and being played on the local radio.

The fortnight setup and training was great with William Tompkins learning a lot about how to record and use of all the technical equipment side of the operation. Stevie Page was well received with teaching music, instrument playing, song writing and how to look after the equipment and clean each instrument after using it. We look to have many more CD being produced for the Centre.

I would like to thank Andrew Cunningham for being the chief organizer in purchasing of equipment and bringing qualified people into Doomadgee for the 2 weeks. Andrew organizing all the logistics associated with bringing the Music Hub/recording studio to full operational use. It was a job well by him plus he had many associated items donated by the company who supplied the music equipment.

Stevie Page and her partner will be back in September for another week and this time a community concert will be organized at PCYC.

The building of a 1-bedroom accommodation unit is being built from the Breaking the Cycle money that Doomadgee have had. Once this is completed every effort will be made to employ a qualified youth worker to assist the local staff in their duties plus help with assist with course work to have the local staff obtain Cert3 in Community Services.

We have secured a further \$300,000 for the running of the Youth Hub for this financial year and all reporting has been completed and have met most targets required.

**Radio: -**

Sai been playing Chris Logan song "Home Sweet Home" over the radio on a regular basis which is fantastic to hear a song that was locally written and sung by one of our own.

See attached for the Weekly Program Sai is run from the radio station and who he has in on certain days to talk about what's happening in their area.

Sai have been asked to advice the community about keeping pigs or piglets in their yard and the risk they run with being fined and the animal being destroyed if found.

All reporting targets have been met.

Page 16  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

**Grants: -**

Community Gambling Benefit Fund: - a grant application has been submitted for a shaded area to be built at the Youth Hub to enable more activities to be held outside e.g. Music practice.

Indigenous Regional Art Development Fund: - I believe we have secured funding for the coming 12 months and this is to be used to increase art participation in different forms e.g. Jewellery making, painting using different mediums, music etc.

<b>CONSULTATION</b>	Not applicable
<b>LEGISLATIVE ENVIRONMENT</b>	<i>Local Government Act 2009</i>
<b>STRATEGIC ASSOCIATION /</b>	Not applicable
<b>ALIGNMENT TO CORPORATE PLAN</b>	
<b>RISK ASSESSMENT</b>	Not applicable
<b>FINANCIAL IMPACT</b>	Not applicable
<b>ASSET MANAGEMENT &amp; SUSTAINABILITY IMPACT</b>	Not applicable
<b>POLICY ASSOCIATION</b>	Not applicable
<b>CULTURAL CONSIDERATIONS</b>	Not applicable

**RECOMMENDATION**

That the Monthly Activity Report (Community Services) be received.

**102-08/16**

***Moved Cr Walden Seconded Cr Jupiter that the Monthly Activity Report (Community Services) be received.***

**CARRIED (4/0)**

**GENERAL BUSINESS (AGENDA DISCLOSED)**

Nil

**GENERAL BUSINESS (NEW BUSINESS)**

**13.1 Good Governance Strategy**

On 17 August 2016 Mr R. Burton, Advisor to Doomadgee Aboriginal Shire Council, workshopped with Councillors a Good Governance Strategy. The Mayor requested the Strategy be tabled at this Council meeting.

The Doomadgee Aboriginal Shire Council 'Council Good Governance Strategy' disclosed as follows:

***Introduction:***

*This strategy will assist the Council in achieving good governance in order to provide strong leadership and good service to the Doomadgee community.*

*The State Government (through the Department of Infrastructure, Local Government and Planning) has been providing assistance to the Doomadgee Aboriginal Shire council for some time, giving guidance and responding to queries and concerns of Councillors and management.*

Page 17  
**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
THURSDAY, 18<sup>TH</sup> AUGUST 2016

---

*To assist the Council in moving forward the Director General of the Department of Infrastructure, Local Government and Planning has appointed an Advisor under Section 117 of the Local Government Act 2009 (the Act).*

*Since his appointment, the Advisor has met with each Councillor, reviewed key strategic documents including the Corporate Plan, the Operational Plan, the Policy Manual, various Council registers and Council minutes. The Advisor has also reviewed a number of systems, procedures and processes and has attended the Ordinary meeting of Council held on 8 August 2016. The Advisor has made a number of observations and has documented, in individual Action Plans for each Councillor and the Acting CEO, a number of measures aimed at improving the good governance of the Council.*

*The achievement of this strategy will depend on the commitment of each and every Councillor to apply the five local government principles listed under Section 4 of the Act and to fulfil the responsibilities of Councillors as listed under Section 12 of the Act. At the first Council meeting held on 1<sup>st</sup> April 2016 all Councillors made a declaration of office under Section 169 of the Act to faithfully and impartially fulfil the duties of the office of Councillor/Mayor.*

*It is acknowledged this Strategy may be amended from time to time to add value to the process of achievement of the outcomes desired.*

**The Strategy:**

1. *Leadership*
  - *Council to review its Corporate Plan including its community values, its Vision and its Mission (purpose);*
  - *Council to adopt the 2016/17 Budget;*
  - *Council to offer full cooperation to the Advisor appointed under Section 117 of the Act;*
  - *Mayor and CEO (ACEO) to meet twice per week for catch-up on topical matters and build effective working relationship; and*
  - *Council will comply with its Acceptable Requests Guidelines Policy adopted by Council 8 August 2016*
  
2. *Behaviour*
  - *Councillors to attend workshop on constructive relationships; and,*
  - *Councillors to attend a workshop on the Councillor Conduct and Performance sections of the Act (Sections 176 to 192 of the Act)*
  
3. *Policies*
  - *Council to review Council's policy manual and update where required; and,*
  - *Councillors to attend Concept Forums (as resolved by Council 8 August 2016)*
  
4. *Decision making*
  - *Councillors will receive notice and agenda two days before scheduled date of meetings;*
  - *Agendas for Council meetings to be delivered to Councillor place of residence;*
  - *Councillors to bring agendas to Council meetings;*
  - *Councillors to be in attendance at Council meetings at scheduled commencement time;*
  - *Councillors to lodge formal apology to the CEO before the meeting if unable to attend meetings;*
  - *Council to develop a Meeting Procedures policy; and,*
  - *Council review its Delegations policy*

5. *Communications and community engagement*
  - *Councillors to use Concept Forum meetings as the principal forum to discuss policy direction and policy initiatives;*
  - *Council develop a Community Engagement policy;*
  - *Council review and update its Funerals policy; and*
  - *Councillors to be issued with telephones and/or notebook computers*
  
6. *Capability*
  - *Councillors to attend training sessions on;*
    - *Email access and usage*
    - *Financial planning*
    - *Procurement Policy and procedures*
    - *Good governance*
    - *Constructive relationships*
  
7. *Risk and compliance*
  - *A meeting of the Audit Committee be convened for consideration of an internal audit plan for 2016/17*
  
8. *Monitoring of Council performance*
  - *Performance against the Operational Plan be considered by Council quarterly*

**103-08/16**

***Moved Cr Walden Seconded Cr Foster that Council adopt the 'Council Good Governance Strategy' as disclosed.***

**CARRIED (4/0)**

### **13.2 NWHHS Board Meeting – 22<sup>nd</sup> September 2016**

The North West Hospital and Health Board, as part of their regional engagement agenda will be visiting Doomadgee on Thursday 22<sup>nd</sup> September 2016.

During this visit, the board would like to meet with Council members at 10:00am.

Members acknowledged this request and sought to commit to meeting with the Board as requested.

### **13.3 Appointment of Acting Chief Executive Officer**

The Acting Chief Executive Officer advised Council the current term of appointment to the position of Acting Chief Executive Officer is due to expire on 31<sup>st</sup> August 2016, however the Chief Executive Officer has provided documentation disclosing an extension of time to the 31<sup>st</sup> October 2016. It was necessary therefore to appoint an Acting Chief Executive Officer for the period 1 September to 31 October 2016.

To provide Council an opportunity to discuss the matter in detail, without prejudice, the Acting Chief Executive Officer declared an interest and left the meeting at 16:03

The Acting Chief Executive Officer returned to the meeting at 16:39

**104-08/16**

*Moved Cr Jupiter Seconded Cr Foster that Council appoint Mr Adam Seiler to the position of Acting Chief Executive Officer for the period 1 September 2016 to 31 October 2016.*

**CARRIED (4/0)**

**13.4 Item 7.11 Correspondence from the Chief Executive Officer (July Ordinary Meeting) – update**

Resolution 83-08/16 was enacted, and correspondence forwarded to the Local Government Association of Queensland directly.

**105-08/16**

*Moved Cr Jupiter Seconded Cr Foster that Council has considered the two articles of correspondence from Peters Bosel Lawyers, making representations on behalf of their client, acknowledge the actions of the Acting Chief Executive Officer in referring same to the Local Government Association of Queensland and wish their client a speedy recovery.*

**CARRIED (3/1)**

Cr Chong recorded his vote against the motion.

**13.5 Public Parks**

Members raised the issue of the condition of Public Parks in Doomadgee, in particular the matter relating to the deployment of playground equipment located in the storage-yard located at 276 Knott Street.

Additionally, the issue of lawn-mowing and general vegetation maintenance was raised as an area of concern.

Council sought assurance from the Acting Chief Executive Officer he would investigate the above issues and report back to Council directly.

**13.6 Public Transport**

Members raised the issue of Public Transport within the community and requested the Acting Chief Executive Officer provide consideration to development of a model for consideration by Council at a future meeting.

Cr Chong left the meeting at 17:02 and returned at 17:04

**13.7 Energy Queensland – Electricity Meters located on Council Reserves**

The issue of Electricity Meters located within Council's Road Reserve, as opposed to being fixed to an external wall of properties within Doomadgee was raised as a concern by members.

Principal concerns related to a more accessible opportunity for these meters to be vandalised, being located in an open area as opposed to a slightly more protected location (an external wall of a dwelling).

The Acting Chief Executive Officer advised he would contact Energy Queensland and the Department of Housing to ascertain a way-forward to address this issue.

**13.8 Street Lighting in Doomadgee**

Members raised concern regarding Street Lighting in Doomadgee, in particular parcels of the community where no Street Lighting exists at all.

The Acting Chief Executive Officer advised this matter would be raised at the next Technical Working Group (TWG) meeting to be held in Cairns, Tuesday 13<sup>th</sup> September 2016.

**CLOSURE**

There being no further business to discuss, the Mayor declared the meeting closed at 17:06.

I, Edric Kingston Walden confirm the afore Minutes of the Meeting held on Thursday 18<sup>th</sup> August 2016 were confirmed at the Ordinary Meeting of Council held Thursday 15<sup>th</sup> September 2016.

Cr Edric Walden  
**MAYOR**