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DOOMADGEE ABORIGINAL SHIRE COUNCIL
MINUTES –ORDINARY MEETING OF COUNCIL
Tuesday, 25th & 27th OCTOBER 2016

UNCONFIRMED Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom, 275 Sharpe Street, Doomadgee on Tuesday 25th October 2016 scheduled to commence at 11a.m. but adjourned to 9.00a.m. Thursday 27th October 2016

MEETING RE-SCHEDULING

At the scheduled commencement time of 11.00a.m. Tuesday 25th October, 2016 and in the absence of all Councillors as previously agreed, the Acting CEO adjourned the meeting to 9.00a.m. Thursday 27th October 2016 in accordance with Section 261 (2) (c) of the *Local Government Regulations 2012*.

This adjournment was to enable the Acting Chief Executive Officer and staff additional time to prepare and circulate the meeting agenda, given the recent arrival of the new A/CEO and commitments to attendance at the LGAQ Indigenous Leaders Forum held at the Gold Coast in the week of 18th – 21st October, 2016

RECONVENED MEETING MINUTES THURSDAY 27TH OCTOBER 2016

PRESENT

Cr E Walden	Mayor (from 09:00)
Cr J Ned	Deputy Mayor (from 09:25)
Cr S Foster	Councillor (from 09:20)
Cr D Jupiter	Councillor (from 09:25)

Council Officers:

John Kelly	Acting Chief Executive Officer
Garry Jeffries	Manager Infrastructure and Projects
Richard Kelly	Manager Corporate Services

Observers: NIL

MEETING RE-SCHEDULING

Due to non-attendance by a quorum, the Mayor adjourned the meeting at 9:15a.m. for fifteen minutes to 09:30a.m.

Crs Walden, Ned, Foster and Jupiter attended the boardroom at 09:25a.m.

OPENING BY THE MAYOR

The Mayor officially declared the meeting open at 9.30a.m.

APOLOGIES & LEAVE OF ABSENCE

The meeting accepted the apology tendered by Cr Chong due to a family bereavement and granted him leave of absence

CONFIRMATION OF PREVIOUS MINUTES

MINUTES OF ORDINARY MEETING THURSDAY 15 SEPTEMBER 2016

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RESOLUTION – 4-10/16

Moved Cr Walden, seconded Cr Foster that the Minutes of the Ordinary Meeting of Council held on Thursday 15th September as circulated be confirmed as a true and correct record of that meeting subject to the amendment that under the heading APOLOGIES AND LEAVE OF ABSENCE the following words be added:

“The meeting accepted the verbal apology tendered by Cr Ned due to illness and granted him leave of absence.”

CARRIED (4/0)

MINUTES OF SPECIAL MEETING FRIDAY 30 SEPTEMBER 2016

RESOLUTION – 5-10/16

Moved Cr Ned, seconded Cr Walden that the Minutes of the Special Meeting of Council held Friday 30th September 2016 as circulated be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

MINUTES OF SPECIAL MEETING 14 OCTOBER 2016

RESOLUTION – 6-10/16

Moved Cr Walden, seconded Cr Ned that the Minutes of the Special Meeting of Council held on 14th October 2016 as circulated be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Nil

ELECTED MEMBERS REPORTS

Nil

CHIEF EXECUTIVE OFFICER’S REPORT

PURPOSE

To provide Council with an update on the issues that need bringing to the attention of Mayor, Councillors and senior staff since commencing on 6 October 2016.

INDIGENOUS LEADERS FORUM AND LGAQ CONFERENCE

The Mayor and the Acting Chief Executive Officer reported that attendance by them and Cr Chong was very informative with good contacts being made with other Councillors including Aboriginal and main stream Councils. Cloncurry, McKinlay and Burke Shire Councillors were particularly keen to offer and provide DASC with support.

The Acting CEO encouraged Councillors to attend forums of this nature in the future where possible as it provides good education for them in carrying out their roles as Councillors.

ATTENDANCE

At this time 10.02a.m. Snr Sgt Aaron Baxter Officer in Charge of Doomadgee police Station and Deputy OIC Sgt Marty Hall attended the meeting. Mayor Walden welcomed the officers to the meeting and thanked them for their attendance.

PRESENTATION – DOOMADGEE POLICE SERVICE

Snr Sgt Baxter reported that:

- The situation in Town is good at the moment,
- A mediation process to manage an ongoing dispute between various families has settled things down,
- Planning for disaster management for the forthcoming wet season will commence soon,
- He is keen to familiarise his officers with the Old Doomadgee district to assist with future search and rescue but the road may need some maintenance – to be discussed with Burke Shire Council.
- At a recent meeting with the Youth Hub the following arose:
 - Could Council upgrade the surface of the BMX track as it is currently dangerous. This would improve recreational activities for our youth – Garry Jeffries will inspect and report back to the Snr Sgt & Council,
- Following on from the recent tragedy at a local football match with no insurance cover:
 - The ground would need to be better prepared – could Council consider,
 - The playing surface would need to be separated from the crowd by a fence,
 - A qualified referee would need to be in control,
 - A qualified sports trainer or equivalent would need to be present,
 - An ambulance officer or Paramedic would need to be present,
 - The players would need to be registered with QRL and the team registered,
 - The Doomadgee Dragons would need to be Incorporated,
 - PCYC insurance does not cover “contact” sports
 - Karl from PCYC has been approached by My Pathways who might have funds to assist with the above,
 - Council should consider erecting a sign to the effect “Play at your own Risk”.
 - Informal footy like normal “Park” footy or backyard footy would be at the players own risk providing the grounds were in good condition.
- There is no evidence of “Ice” in the community at this stage BUT cannabis is present – the Mayor asked if more Police patrols could be made of the river now that summer is here and the tendency for people drinking alcohol down where the kids are swimming,
- Police officers, PCYC and Save the Children have completed Water Safety Lifeguard training and as soon as they are tested, it is their intention to open up the School pool on Saturdays, with the consent of the Principal – the Mayor suggested that the kids be encouraged to do “emu” parades and be rewarded with a sausage sizzle at the pool if they collect a bag of rubbish.
- Adult offenders in the justice system are doing their community service through My Pathways but juveniles are not because Youth Justice is only in Town once every fortnight. Councillors to discuss with Youth justice.
- The Snr Sgt would like to come to the next meeting on 17th November at the same time- Council agreed.

HEALTH OF LOCAL PLAYER INJURED IN THE RECENT FOOTBALL MATCH

The Mayor reported that when returning from the Indigenous Leaders forum and LGAQ Conference, Cr Walden, Cr Chong and the Acting CEO attended at the Princes Alexander Hospital to visit Kyle Gregory and the Mayor was pleased to report that Kyle was progressing well. His Doctor was present at the time and he informed the Mayor, Cr Chong and A/CEO that Kyle’s progress was exceptional with him responding to Physiotherapy after 2 months, where usually patients with similar injuries do not get to after six months. Hopefully he will be transferred to the Townsville hospital soon to continue his rehab.

ATTENDANCE

At this time 10.58a.m. Police Officers Snr Sgt Aaron Baxter and Sgt Marty Hall left the Meeting.

ADJOURNMENT

The Mayor adjourned the Meeting for morning tea at 10.58a.m, re-convening at 11.12a.m.

ATTENDANCE

At this time 11.12a.m. Ms Cheryl Taylor-White Capacity and Capability Officer – Program Co-ordinator, FNQ Remote Youth Justice Services, Department of Justice and attorney-General attended the Meeting. The Mayor welcomed Ms Taylor-White to the Meeting and invited her to present.

PRESENTATION – FNQ REMOTE YOUTH JUSTICE SERVICES

Ms Taylor-White advised that:

- Doomadgee town has the second highest case load in their Region for break and enter and the like,
- In the past two years the numbers have doubled,
- In Doomadgee the dominant offender is male,
- There is the issue of Juveniles in the Justice system not undertaking their community service due to Youth Justice officers only being in Doomadgee once every fortnight, which can have the result of the youths coming before the courts again,
- Key characteristics of these young people's lives are:
 - Loss of culture and cultural identity,
 - Family dysfunction,
 - Intergenerational offending,
 - Trauma,
 - Grief and Loss
- To address the problem she has held discussions with :
 - Save the Children
 - PCYC
 - School
- Funding is available to develop young males' cultural identity and connection to culture and country,
- This amounts to \$139,000 per annum for three years with the possibility of a two year extension if the outcomes are achieved,
- The target group is young males 10 – 13 years who are at risk of, or are already in the youth justice system in Doomadgee,
- The objectives are:
 - Young people have non-criminal goals,
 - Young people have a reduction in anti-social behaviour
 - Young people have improved positive cultural connections,
 - Young people have involvement in non-criminal activities,
 - Young people have improved relationships with family, kin and the community, and
 - In the long term – Reduction in youth offending and re-offending.
- Tenders close **2.00p.m. 16th December 2016** to be submitted through Q Tenders.
- Considerable discussion ensued with Councillors and Cheryl Taylor-White with the result that the Acting CEO will register on the Departmental central site to receive updates. The project will be discussed with Community Service Providers with the aim of a combined community application being prepared and submitted.

RESOLUTION – 7-10/16

Moved Cr Walden, seconded Cr Ned

- 1. Council thank Cheryl Taylor-White of FNQ Remote Youth Justice Services for coming to the meeting and addressing Council on the current situation in Doomadgee and of funding opportunities available under her Department, and**
- 2. The A/CEO list the Youth Justice funding opportunity on the Agenda of the next meeting of the Doomadgee Community Service Providers with the aim of developing a community based application by 2.00p.m. on 16th December 2016**

CARRIED (4/0)

ATTENDANCE

At this time 12.34p.m. Ms Cheryl Taylor-White left the Meeting

ADJOURNMENT

The Mayor adjourned the meeting at 12.35p.m. for lunch, reconvening at 1.10p.m.

ACTING CEO REPORT CONTINUED

REGIONAL WASTE MANAGEMENT – BURKE SHIRE COUNCIL

Whilst at the Indigenous Leaders Forum Council's representatives were approached by Councillors from Burke Shire Council wishing to re-open discussions on their offer to enter into a contract with DASC to transport their Shire refuse to DASC's refuse tip for disposal on a payment basis. The Manager Infrastructure and Projects reported that the new tip site had been identified and preliminary design work has been done by AECOM. The next step will be to clarify budget provision for further planning, discussions with Burke Shire Council and pre-lodgement meeting with Department of Environment and Heritage (EHP)

RESOLUTION – 8-10/16

Moved Cr Foster, seconded Cr Walden

- 1. The A/CEO and Mayor contact Burke Shire Council to arrange a joint meeting of both Councils to discuss progressing the Doomadgee Regional Waste Facility proposal and contractual arrangements between DASC and BSC for receiving and processing of BSC refuse,**
- 2. The Manager Infrastructure and Projects peg the boundaries of the site so that Councillors can inspect and assess impact on neighbouring property leases,**
- 3. The Manager confirm the available funding in the current budget to progress design and planning, and**
- 4. The Old Doomadgee road be including in the discussions with Burke Shire Council.**

CARRIED (4/0)

MEETING WITH OTHER INDIGENOUS AND ABORIGINAL COUNCILS

The A/CEO advised that there would be advantages in Council meeting with a couple of Aboriginal Local Governments in the Cape to gain an understanding and appreciation of what they are doing and how they operate. Inspecting what others are doing is a great way of learning and hopefully avoiding the pitfalls that other Councils may have already experienced. There would be travel costs involved but it would be well worth the expense.

This was noted by Council for possible consideration later in the year.

FINANCIAL ACCOUNTING SYSTEM

The installation of the new computer software system for the management of Council's financial services is a cause for concern. Production of Council's end of year financial statements have been delayed which has caused delays in Council's annual audit. Application has had to be made for an extension of time to complete the audit. This will cause delay to the production of Council's annual report which is required by 30 November 2016

At the moment, the financial system appears unable to produce monthly statements of receipts and expenditure against the approved 2016/17 budget with Managers being unable to monitor financial performance against the budget on a month by month basis. Further professional assistance on a consultancy basis is being obtained to overcome the implementation issues.

RESOLUTION – 9-10/16

Moved Cr Walden, seconded Cr Ned that Council note the difficulties being encountered with the installation of the new financial management software system which will delay the production of the financial statements for 2015'16, the annual audit by the Qld Audit Office and preparation of the Council Annual Report and that the A/CEO has applied for an extension of time for the annual audit.

CARRIED (4/0)

STAFFING SITUATION

Council noted the A/CEO's report on staffing levels and actions being taken to overcome these and improve service levels and service delivery.

ATTENDANCE

Cr Foster left the meeting at 1.45p.m. and returned at 1.50p.m.

NORTH WEST REGIONAL ORGANISATION OF COUNCILS

RESOLUTION – 10-10/16

Moved Cr Walden, seconded Cr Dean that the A/CEO confer with Burke Shire Council with the aim of sharing in a charter flight for Council representatives to attend the NWQROC meeting to be held in Hughenden on Thursday 24th November 2016.

CARRIED (4/0)

2016-18 INDIGENOUS LOCAL GOVERNMENT SUSTAINABILITY PROGRAM (ILGSP)

By letter dated 11 Oct 2016 the Hon Jackie Trad MP, Deputy Premier, Minister for DILGP&P announced the allocation of \$509,536 to DASC towards approved projects to increase capacity, capability and sustainability. Projects for funding under ILGSP can be submitted at any time and must be completed and acquitted by 30 June 2018.

RESOLUTION – 11-10/16

Moved Cr Foster, seconded Cr Ned that staff examine the IDLGSP Guidelines for the 2016-18 Program in consultation with officers of DILGP and bring to the next Ordinary meeting suggested projects for funding under the program along with any suggestions from Councillors.

CARRIED (4/0)

STATE DEVELOPMENT \$5M INFRASTRUCTURE SCHEME

Hon Minister Anthony Lynham has announced applications are open for an infrastructure scheme totalling \$5M for 31 remote and Indigenous Councils on a one-off special round of funding through Building Our Regions. EOI's are open from 17 Oct to 18 November. If short-listed Council would then be invited to submit a detailed application.

RESOLUTION – 12-10/16

Moved Cr Walden, seconded Cr Dean that staff confer with Department of State Development officers to develop EOI's under the one-off special round of funding through Building our Regions by the 18 November 2016 deadline with possible projects including town landscaping, riverside walkways, BBQ & shelter & town beautification.

CARRIED (4/0)

2016-17 STATE GOVERNMENT FINANCIAL AID – ANNUAL GRANT

Advice has been received from the Department of Infrastructure, Local Government and Planning of the 2016/17 State Government Financial Aid grant (SGFA) of \$1,590,005 for Doomadgee Aboriginal Shire Council.

RESOLUTION – 13-10/16

Moved Cr Walden, seconded Cr Foster that Council notes that the A/CEO will complete and return the SGFA grant sub-agreement for the amount of \$1,590,005.

CARRIED (4/0)

2016-17 INDIGENOUS ECONOMIC DEVELOPMENT GRANT (IEDG)

Advice has been received from the Department of Infrastructure, Local Government and Planning of the 2016/17 State Government Indigenous Economic Development grant (IEDG) of \$80,000 for Doomadgee Aboriginal Shire Council.

RESOLUTION – 14-10/16

Moved Cr Walden, seconded Cr Ned that the A/CEO will complete and return the IEDG grant agreement for the amount of \$80,000 and will report to the next meeting on the options for utilization of the grant for economic development and/or grant application writing

CARRIED (4/0)

HOSPITAL BOARD CHAIRMAN PAUL WOODHOUSE TO MEET WITH COUNCIL

The A/CEO reported that after the discussions by Councillors at the Briefing on 14th October 2016 the Chairman of the NWQH Board agreed to come to Doomadgee to meet with Council at either the November or December Ordinary meeting.

AGENDA ITEMS REQUESTED BY CR CHONG FOR DISCUSSION

In the absence of Cr Chong, the meeting agreed to defer consideration of these items until the next Ordinary Meeting of Council

9.1 Monthly Report (Chief Financial Officer) –September 2016

RECOMMENDATION

That the Monthly Financial Reports for the month ended 30 September 2016 as presented, be received.

RESOLUTION – 15-10/16

Moved Cr Ned, seconded Cr Jupiter that the Monthly Financial Reports for the month ended 30th September 2016 as presented be received.

CARRIED (4/0)

10.1 Report Manager Corporate Services

PURPOSE

Presentation to Council of the Monthly Activity report of Corporate Services.

SCHOOL CHILDREN VISITING THE BAKERY DURING SCHOOL HOURS – LEASE CONDITIONS

ATTENDANCE

At this time Cr Jupiter declared a perceived conflict of interest (as per section 173 of the Local Government Act 2009 in relation to this item and left the meeting.

The Acting CEO advised that he had received a verbal request from Mr Barry Walden Office of the Prime Minister and Cabinet advising that the School is encouraging local businesses to not serve school children during school hours so as to discourage children from leaving the school grounds other than at lunch hours. The request was that Council consider incorporating this requirement in the Bakery lease conditions.

The Acting Manager of Corporate Services advised that the lease was near ready for signature and it would delay signing to now introduce an amendment.

The meeting agreed that the Mayor will meet with the Bakery lessees to discuss the issue of school children attending the bakery during school hours.

ATTENDANCE

At this time Cr Jupiter returned to the meeting

FRAUD POLICY AND DRUG AND ALCOHOL POLICY

In response to questions the Manager Corporate Services advised that both policies are based on Local Government industry recommended policies and that should Council wish to vary the policies at a later date it would be a matter of Council raising this through a future Meeting.

RECOMMENDATION

That Council receive the Corporate Services Manager's report for the period ending 30 September 2016

That the Fraud Policy (and accompanying Fraud Control Plan), as set out in Attachment 1 to this report, be approved by Council.

That the Drug and Alcohol Policy as set out in Attachment 2 to this report, be approved by Council.

RESOLUTION – 16-10/16

Moved Cr Jupiter, seconded Cr Foster That

- 1. The Corporate Services Manager’s report for the period ending 30 September 2016 be received,***
- 2. The Fraud Policy (and accompanying Fraud Control Plan), as set out in Attachment 1 to the report, be approved by Council,***
- 3. The Drug and Alcohol Policy, as set out in Attachment 2 to the report, be approved by Council, and***
- 4. The report headed “IT Report for October 2016” tabled at the meeting be received noting that the Acting CEO will enquire of the Local Government Association of Qld to ascertain the cost web site services the LGAQ provides with the aim of reducing the quoted cost of up to \$40,000.***

CARRIED (4/0)

11.1 Monthly Report (Infrastructure and Projects Manager) – September 2016

PURPOSE

Presentation to Council of the Monthly Activity report for Infrastructure and Projects.

Airport:

The new Terminal building is now well advanced with the wall sheeting nearing completion and that will be followed with the internal fitout. It is expected that the building works will be complete by the end of November.

The Council agreed that that an official opening of the new terminal building should be planned for some time in January 2017 once the new terminal is up and running, subject to the “wet” season, availability of the relevant Minister and the local State Member of Parliament.

The old terminal building will be converted to storage and staff will bring recommendations to Council in November of project funding sources for completing sealed car parking, extension of road sealing and landscaping.

ATTENDANCE

Cr Foster left the meeting at 3.25p.m. and returned at 3.30p.m.

PREPARATION FOR DISASTER MANAGEMENT

The Manager Infrastructure and Projects reported that he would during November he will issue a notice to the community advising of a community wide collection of rubbish and loose items in preparation for the coming cyclone season.

The Acting CEO will call a meeting of key agencies to prepare as a Disaster Management Exercise and in readiness for the pending cyclone season. This will include:

- Police
- Ambulance
- Hospital and aged care
- School
- Shop
- Roadhouse
- Bakery

CHRISTMAS SHUTDOWN

RESOLUTION – 17-10/16

Cr Ned moved and Cr Foster seconded that

- 1. Council operations close down on Friday 23rd December 2016 and re-open on Monday 9th January 2017, noting that a “skeleton” staff will be on duty during this period to attend to emergencies etc, and*
- 2. Staff will be granted 4 days on pay without penalty in recognition of good service throughout the year.*

CARRIED (4/0)

RECOMMENDATION

That the September Monthly Activity Report of the Manager Infrastructure and Projects be received.

RESOLUTION – 18-10/16

Moved Foster, Seconded Cr Ned that the September Monthly Activity Report of the Manager Infrastructure and Projects be received.

CARRIED (4/0)

12.1 Monthly Report (Community Services Manager) – September 2016

PURPOSE

Presentation of the Monthly Activity report to Council.

RECOMMENDATION

That the Monthly Activity Report from the Community Services Manager be received.

RESOLUTION – 19-10/16

Moved Cr Walden, seconded Cr Jupiter that the Monthly Activity Report from the Community Services Manager be received.

CARRIED (4/0)

GENERAL BUSINESS

1. The Mayor requested the Acting Manager Corporate Services to investigate the possible use of a Council vehicle out of work hours which may not be an approved condition of employment.
2. The Mayor requested the Acting CEO discuss with the Snr Sgt of Police the possible reduction of the A.M.P. conditions for New Years Eve celebrations in the Community.

CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 3.48p.m.

The Minutes of the Meeting held on 25th & 27th October 2016 are subject to confirmation at the next Ordinary Meeting of Council scheduled to be held Thursday 17th November 2016.