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**DOOMADGEE ABORIGINAL SHIRE COUNCIL**  
**MINUTES – ORDINARY MEETING OF COUNCIL**  
TUESDAY, 15<sup>th</sup> DECEMBER 2015

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Minutes of the Ordinary Meeting of the Doomadgee Aboriginal Shire Council held in the Boardroom (Cairns Annexe), 21 Pease Street Manoora on Tuesday 15<sup>th</sup> December 2015.

**PRESENT**

Cr F O'Keefe	Mayor
Cr T Douglas	Deputy Mayor
Cr J Ned	Councillor (from 16:45)
Cr V Ned	Councillor

Council Officers:

J Graham	Acting Chief Executive Officer
A Seiler	Deputy Chief Executive Officer (16:52 to 17:09)
A David	Chief Financial Officer

**APOLOGIES & LEAVE OF ABSENCE**

Cr E Cairns	Councillor
R Richardson	Chief Executive Officer (extended leave)
G Richardson	Community Services Manager
G Jeffries	Manager Infrastructure and Projects

The Mayor officially opened the meeting at 16:05.

**CONFIRMATION OF PREVIOUS MINUTES**

**132-12/15**

***Moved Cr F O'Keefe Seconded Cr T Douglas that the Minutes of the previous Meeting of Council held on Friday 19<sup>th</sup> November 2015, be confirmed as a true and correct record of that meeting.***

**CARRIED (3/0)**

**7.1 Adoption of Audited Financial Statements**

**133-12/15**

***Moved Cr V Ned Seconded Cr F O'Keefe that that Council accept the certified Doomadgee Aboriginal Shire Council Financial Statements to 30 June 2015 and endorse inclusion of same in the Annual Report.***

**CARRIED (3/0)**

**7.2 Final Management Report for Doomadgee Aboriginal Shire Council 2015**

**134-12/15**

***Moved Cr V Ned Seconded Cr F O'Keefe that Council receive the Final Management Report for Doomadgee Aboriginal Shire council in reflection of outcomes associated with the Audit and Audited Financial Statements for the period ended 30 June 2015.***

**CARRIED (3/0)**

**7.3 Adoption of Annual Report**

**135-12/15**

***Moved Cr F O'Keefe Seconded Cr T Douglas that Council receive and adopt the Annual Report, as presented, for the year ended 30 June 2015 and authorise the Acting Chief Executive Officer to coordinate professional production and publication of same.***

**CARRIED (3/0)**

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**7.4 2016 Schedule of Council Meetings**

**136-12/15**

***Moved F O'Keefe Seconded Cr V Ned that Council schedule its Ordinary Meetings to commence at 10:00am, on the third Thursday of each month, with the following schedule (including location) adopted:***

<b>21 January 2016</b>	<b>Doomadgee</b>	
<b>18 February 2016</b>	<b>Cairns</b>	
<b>17 March 2016</b>	<b>Doomadgee</b>	<b>(NB. Council Elections 19 March 2016)</b>
<b>31 March 2016</b>	<b>Doomadgee</b>	<b>(Post-Election Special Meeting)</b>
<b>21 April 2016</b>	<b>Doomadgee</b>	
<b>19 May 2016</b>	<b>Doomadgee</b>	
<b>16 June 2016</b>	<b>Cairns</b>	
<b>21 July 2016</b>	<b>Doomadgee</b>	
<b>18 August 2016</b>	<b>Doomadgee</b>	
<b>15 September 2016</b>	<b>Cairns</b>	
<b>20 October 2016</b>	<b>Doomadgee</b>	
<b>17 November 2016</b>	<b>Doomadgee</b>	
<b>15 December 2016</b>	<b>Cairns</b>	

**CARRIED (3/0)**

**7.5 Appointment of Acting Chief Executive Officer**

**137-12/15**

***Moved Cr F O'Keefe Seconded Cr T Douglas that Council acknowledge the leave by the Acting Chief Executive Officer and as the incumbent Chief Executive Officer will be in community, support Mr Rod Richardson's return during the leave period 11 January 2016 to approximately 20 January 2016.***

**CARRIED (3/0)**

**7.6 Verbal Report - Katter Leases – Acquisition of a Professional Determination**

**138-12/15**

***Moved Cr V Ned Seconded Cr T Douglas that Council defer obtaining a professional determination following verbal report being noted and subsequent outcomes from the Technical Working Group be considered in due course.***

**7.7 Verbal Report - Lease IZ (Akehurst Street)**

**139-12/15**

***Moved Cr F O'Keefe Seconded Cr V Ned that Council approve the execution of Lease IZ following review and satisfaction by the Acting Chief Executive Officer of the document's content.***

**CARRIED (3/0)**

**7.8 Establishment of a Caravan Park adjacent to the Roadhouse**

**140-12/15**

***Moved Cr V Ned Seconded Cr T Douglas that Council notes Trustee Approval (minutes dated 29<sup>th</sup> October 2015) for approved land use as a caravan park.***

**CARRIED (3/0)**

**7.9 Establishment of a subdivision for Government Employee Housing**

**141-12/15**

***Moved Cr F O'Keefe Seconded Cr J Ned that that Council notes Trustee Approval (minutes dated 29<sup>th</sup> October 2015) for approved use of the land for the subdivision.***

**CARRIED (3/0)**

**7.10 Confirm family allotments on the DOGIT  
142-12/15**

*Moved Cr V Ned Seconded Cr F O'Keefe that Council notes Trustee Approval (minutes dated 29<sup>th</sup> October 2015) for the CEO to consult with Council's solicitors regarding rights of the current land users.*

**CARRIED (3/0)**

**8.1 Endorsement of Agreement – Department of Human Services  
143-12/15**

*Moved Cr T Douglas Seconded Cr V Ned that Council:*

- 1. Authorises the Acting Chief Executive Officer to execute the agreement between the Department of Human Services and Doomadgee Aboriginal Shire Council for the ongoing provision of agency services for the period 1 July 2015 to 30 June 2016; and*
- 2. Request the Chief Executive Officer negotiate with the Department of Human Services regarding a new agreement from 1 July 2016, incorporating estimated costs and overheads applicable to this business unit, ensuring full-cost recovery is identified within future funding agreements.*

**CARRIED (3/0)**

**8.2 Disposal of Motor Vehicles  
144-12/15**

*Moved Cr F O'Keefe Seconded Cr T Douglas that Council authorise the Acting Chief Executive Officer to dispose of the following vehicles by Public Tender:*

- 2012 Nissan Navara VIN MNTVCUD40A0024580*
- 2011 Nissan Navara VIN MNTVCUD40A0015187*
- 2012 Nissan Navara VIN MNTVCUD40A0025060*

*And authorise the Acting Chief Executive Officer to appoint a Tender Committee.*

**CARRIED (3/0)**

**9.1 Monthly Report (Chief Financial Officer) – November 2015  
145-12/15**

*Moved Cr F O'Keefe Seconded Cr T Douglas that the Monthly Financial Reports for the month ended 30 November 2015, as presented, be received.*

**CARRIED (3/0)**

**11.1 Monthly Report (Infrastructure and Projects Manager) – November 2015  
146-12/15**

*Moved Cr F O'Keefe Seconded Cr T Douglas that the Monthly Activity Report (Infrastructure and Projects) be received.*

**CARRIED (3/0)**

Cr J Ned entered the meeting at 16:45 having been pre-occupied on Council Business with the Deputy CEO.

The Deputy Chief Executive Officer entered the meeting at 16:52 having returned from Council related business which prohibited him from attending the meeting until this point.

