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DOOMADGEE ABORIGINAL SHIRE COUNCIL
MINUTES – SPECIAL MEETING OF COUNCIL
FRIDAY, 1ST APRIL 2016

Minutes of the Special Meeting of the Doomadgee Aboriginal Shire Council held in Boardroom, 275 Sharpe Street Doomadgee QLD 4830 on Friday 1st April 2016.

OPENING

The meeting was declared open by the Chief Executive Officer at 10:18.

PRESENT

Cr E Walden	Mayor (elect)
Cr J Ned	Councillor (re-elected)
Cr T Chong	Councillor (elect)
Cr S Foster	Councillor (elect)
Cr D Jupiter	Councillor (elect)

Council Officers:

R Richardson	Chief Executive Officer
A Seiler	Deputy Chief Executive Officer

APOLOGIES & LEAVE OF ABSENCE

Nil

CONFIRMATION OF PREVIOUS MINUTES

Not applicable (SCM)

DISCLOSURE OF MATERIAL PERSONAL INTEREST AND CONFLICT OF INTEREST

Nil

SWEARING IN OF NEWLY ELECTED MEMBERS

Prior to commencement of the swearing in process, Cr Edric Walden (Mayoral elect) requested one-minute silence to acknowledge those members of our community who did not have the opportunity to participate in the 2016 election process.

At 10:22 Cr Edric Walden read aloud the Declaration of Office and duly signed;

At 10:23 Cr Jason Ned read aloud the Declaration of Office and duly signed;

At 10:24 Cr Tony Chong read aloud the Declaration of Office and duly signed;

At 10:24 Cr Dean Jupiter read aloud the Declaration of Office and duly signed;

At 10:25 Cr Scharrayne Foster read aloud the Declaration of Office and duly signed;

The Chief Executive Officer duly handed over control of the meeting to Mayor Edric Walden and congratulated all Councillors on their successful appointment to the Office of Councillor for the next four years.

CHIEF EXECUTIVE OFFICER’S REPORT

7.1 Declaration of Mayor

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Declaration of Mayor Edric Walden following the 2016 Ordinary Election

RECOMMENDATION:

That Council acknowledge the declaration signed by Cr Edric Walden, ratifying his appointment to the position of Mayor, Doomadgee Aboriginal Shire Council.

BACKGROUND

Cr Walden was declared Mayor by the Queensland Electoral Commission on Tuesday 29th March 2016

COMMENT

Not applicable

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

27-04/16

Moved Cr E Walden Seconded Cr T Chong that Council acknowledge the declaration signed by Cr Edric Walden, ratifying his appointment to the position of Mayor, Doomadgee Aboriginal Shire Council.

CARRIED (5/0)

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7.2 Declaration of Councillors

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Declaration of Councillor Jason Ned, Councillor Tony Chong, Councillor Dean Jupiter and Councillor Scharrayne Foster following the 2016 Ordinary Election

RECOMMENDATION:

That Council acknowledge the declaration signed by Crs Ned, Chong, Jupiter and Foster, ratifying their appointment to the position of Councillor, Doomadgee Aboriginal Shire Council.

BACKGROUND

Crs Ned, Chong, Jupiter and Foster were declared Mayor by the Queensland Electoral Commission on Tuesday 29th March 2016

COMMENT

Not applicable

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

28-04/16

Moved Cr T Chong Seconded Cr J Ned that Council acknowledge the declaration signed by Crs Ned, Chong, Jupiter and Foster, ratifying their appointment to the position of Councillor, Doomadgee Aboriginal Shire Council.

CARRIED (5/0)

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7.3 Election of Deputy Mayor

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Election of Deputy Mayor for the next four years until the next Ordinary Election unless otherwise required

RECOMMENDATION:

That Council appoint Cr _____ to the position of Deputy Mayor, Doomadgee Aboriginal Shire Council for the current term of Council, expiring March 2020 unless otherwise adjusted.

BACKGROUND

Council is required to call nominations for the position of Deputy Mayor from within the base of Councillors elected.

COMMENT

Following nominations, if only one nomination is received and all Councillors are in agreement, the recommendation will be placed.

If two or more nominations are received, a silent ballot will be undertaken and the outcome of said ballot will determine the nominee for the position of Deputy Mayor.

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

Cr E Walden nominated Cr T Chong to the position of Deputy Mayor.

Cr D Jupiter nominated Cr J Ned to the position of Deputy Mayor.

As there were two nominations received for the position of Deputy Mayor, the Deputy Chief Executive Officer left the meeting at 10:29 to prepare a ballot paper and returned at 10:37.

Ballot papers were provided to all elected members who individually cast their ballot and place in the sealed ballot box.

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The following votes were cast as follows:

Cr Tony Chong
Cr Jason Ned
Cr Tony Chong
Cr Jason Ned
Cr Jason Ned

As Councillor Chong received two ballots and Cr Ned received three ballots, the following recommendation was proposed:

29-04/16

That Council appoint Cr Jason Ned to the position of Deputy Mayor, Doomadgee Aboriginal Shire Council for the current term of Council, expiring March 2020 unless otherwise adjusted.

CARRIED (5/0)

7.4 Council Meetings 2016 (Date and Location)

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

A complete list of forthcoming Ordinary Council Meetings for 2016

RECOMMENDATION:

That Council acknowledge the previously determined Ordinary Council Meeting dates for 2016.

BACKGROUND

Council set the 2016 meeting dates in December 2015 for the forthcoming 12 month period (2016) as follows:

21 April 2016	Doomadgee
19 May 2016	Doomadgee
16 June 2016	Cairns
21 July 2016	Doomadgee
18 August 2016	Doomadgee
15 September 2016	Cairns
20 October 2016	Doomadgee
17 November 2016	Doomadgee
15 December 2016	Cairns

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COMMENT

Council has the opportunity to amend these dates, however it is recommended the dates remain for the duration of 2016 and any proposed change is considered during the latter half of 2016

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

30-04/16

Moved Cr J Ned Seconded Cr D Jupiter that Council acknowledge the previously determined Ordinary Council Meeting dates for 2016.

CARRIED (5/0)

7.5 Critical Information for Newly Elected Members

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Overview of key critical information for new Councillors as provided (hard-copy)

RECOMMENDATION:

That Council acknowledge receipt of the Critical Information for Newly Elected Members

BACKGROUND

Council has been provided with a folder containing critical information to enable them to be empowered into their newly elected positions with Doomadgee Aboriginal Shire Council.

COMMENT

Included in the folder are the following documents:

- Councillors Guidelines;
 - Expense Policy;
 - Code of Conduct;
 - Personal Responsibility Statement;
 - Corporate Plan 2016 - 2020;
 - Operations Plan 2016/2017
 - Summary Budget 2015/2016;
 - Statement of Financial Position (Budget) 2015/2016;
 - Statement of Financial Position (prepared to 29th February 2016); and,
 - Cash Financial Position (prepared to 29th February 2016)
-

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

31-04/16

Moved Cr J Ned Seconded Cr D Jupiter that Council acknowledge receipt of the Critical Information for Newly Elected Members.

CARRIED (5/0)

7.6 Elected Members Priorities

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Opportunity for Elected Members to debate and identify their key priorities for the next four years

RECOMMENDATION:

To be determined.

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BACKGROUND

Council is afforded the opportunity to consider their priorities for the ensuing 4 year period, identifying short-term and long-term goals on behalf of the community.

COMMENT

Senior Staff will be present to provide guidance to the newly elected members

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

32-04/16

Moved Cr T Chong Seconded Cr J Ned that Council seek to convene a workshop in July 2016 to review key community priorities and initiatives to enable the new Council to better formulate their position for the future.

CARRIED (5/0)

7.7 Appointment to various sub-committees of Council

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Appointment of elected members to Council's Sub-Committees

RECOMMENDATION:

That Council appoint Cr _____ to the Asset Management Steering Committee.

RECOMMENDATION:

That Council appoint Cr _____ and Cr _____ to the Doomadgee Aboriginal Shire Council Audit Committee.

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RECOMMENDATION:

That Council appoint Cr _____ to the My Pathways Management Committee.

BACKGROUND

Council is required to appoint representatives on its behalf to various sub-committees as disclosed

COMMENT

The Asset Management Steering Committee meetings are generally held quarterly in Cairns, with Cr Vernon Ned Council's previous delegate. This is a critical role and is supported directly by the Deputy Chief Executive Officer.

The Doomadgee Aboriginal Shire Council Audit Committee meets on an as-needs basis, with the next meeting to be held prior to 11 April 2016. Cr's Douglas and Cairns were Council's previous representatives supported by Mr James Gauvin (Independent Chairperson) and Barry Walden (Community Representative). This governance role is supported directly by the Deputy Chief Executive Officer and Chief Financial Officer.

The My Pathways Management Committee is responsible for the overseeing the structural arrangements of that group and protection of Council's interest in this corporation.

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

33-04/16

Moved Cr J Ned Seconded Cr D Jupiter that Council appoint Cr T Chong to the Asset Management Steering Committee.

CARRIED (5/0)

34-04/16

Moved Cr E Walden Seconded Cr D Jupiter that Council appoint Cr S Foster and Cr J Ned to the Doomadgee Aboriginal Shire Council Audit Committee.

CARRIED (5/0)

35-04/16

Moved Cr J Ned Seconded Cr S Foster that Council appoint Cr D Jupiter to the My Pathways Management Committee.

CARRIED (5/0)

Cr Jupiter left the meeting at 11:11 and returned almost immediately at 11:12

7.8 Portfolio Assignment

LOCATION/ADDRESS:	Not Applicable
APPLICANT:	Not Applicable
FILE NUMBER:	
AUTHOR:	Chief Executive Officer
CONTRIBUTOR(S):	Deputy Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
DISCLOSURE OF INTEREST:	Not applicable
DATE OF REPORT:	31 st March 2016

PURPOSE

Opportunity for Elected Members to determine their preferred Portfolio's

RECOMMENDATION:

To be determined

BACKGROUND

Council maintains the following portfolios within the community:

- Police
- Justice
- Youth
- Education
- Health
- Women's Group
- Men's Group
- Main Roads

COMMENT

Council is requested to debate each of these portfolios and make a recommendation for appointment and assignment.

CONSULTATION	Not applicable
LEGISLATIVE ENVIRONMENT	<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>
STRATEGIC ASSOCIATION / ALIGNMENT TO CORPORATE PLAN	Not applicable
RISK ASSESSMENT	Not applicable
FINANCIAL IMPACT	Not applicable
ASSET MANAGEMENT & SUSTAINABILITY IMPACT	Not applicable
POLICY ASSOCIATION	Not applicable
CULTURAL CONSIDERATIONS	Not applicable

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36-04/16

Moved Cr J Ned Seconded Cr E Walden that Council appoint the following Portfolios to Councillors respectively:

Health	Cr E Walden
Education	Cr J Ned
Police	Cr T Chong
Justice	Cr T Chong
Women's Group	Cr S Foster
Youth	Cr S Foster
Main Roads	Cr D Jupiter
Men's Group	Cr D Jupiter

CARRIED (5/0)

CLOSURE

There being no further business to discuss, the Mayor declared the meeting closed at 11:31.

I, Edric Walden confirm the afore Minutes of the Special Meeting held on Friday 1st April 2016 are confirmed on Thursday 21st April 2016 as a true and correct record of the 1st April 2016 Special Meeting of Council.

Cr Edric Walden
MAYOR