

DOOMADGEE ABORIGINAL SHIRE COUNCIL
DELEGATIONS REGISTER UNDER s.257 OF THE LOCAL GOVERNMENT ACT 2009
2016 - 2020

Meeting Date	Minute No.	Agenda Item	Resolution Number	Resolution	Delegation from Council to
21/04/2016	7.4	Recruitment – Corporate Service Manager	42-04/16	That Council appoint the Acting Chief Executive Officer, Mayor and Deputy Mayor to an assessment panel for the purpose of recruiting a replacement incumbent for the role of Corporate Services Manager and acknowledge the actions of the Chief Executive Officer in securing an interim Acting Corporate Services Manager with immediate effect.	Acting Chief Executive Officer
21/04/2016	12.2	Doomadgee Deadly Homes	48-04/16	That Council request the Acting Chief Executive Officer invite the Regional Coordinator North Queensland, Save the Children Australia, to present an overview of the 'Doomadgee Deadly Homes' project to Council at the May 2016 Ordinary Meeting.	Acting Chief Executive Officer
16/06/2016	7.2	Delegations Manual – 2016-2017	62-06/16	That Council adopt the Delegations Register 2016-2017 and request the Chief Executive Officer represent the Delegations Register to Council for review by June 2017.	Chief Executive Officer
16/06/2016	7.4	Centrelink Agreement	64-06/16	Authorised the Acting Chief Executive Officer to execute the agreement between the Department of Human Services and Doomadgee Aboriginal Shire Council for the ongoing provision of agency services for the period 1 July 2016 to 30 June 2017: and Request the Chief Executive Officer negotiate with the Department of Human Services regarding a new agreement from 1 July 2017, incorporating estimated costs and overheads applicable to this business unit, ensuring full cost recovery is identified within future funding agreements.	Chief Executive Officer
16/06/2016	7.7	Appointment of Acting Deputy Chief Executive Officer	67-06/16 Motion Rescind	That Council authorise the Acting Chief Executive Office to engage the services of an appropriately experienced and qualified individual to backfill the role of Acting Deputy Chief Executive Officer on a casual basis with immediate effect.	Acting Chief Executive Officer
16/06/2016	7.7	Appointment of Acting Deputy Chief Executive Officer	69-06/16	That Council authorise the Acting Chief Executive Officer, Mayor and Deputy Mayor to review short listed candidates and engage the services of an appropriately experienced and qualified individual to backfill the role of Acting Deputy Chief Executive Officer on a fixed term basis to 2 September 2016 and extend if required due to the incumbent remaining in the Acting Chief Executive Officer role.	Acting Chief Executive Officer Mayor Deputy Mayor
16/06/2016	13.1	Road Safety Audit	72-06/16	That Council authorise the Acting Chief Executive Officer to engage the services of an appropriately qualified and experienced Road Safety Auditor	Acting Chief Executive Officer

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				to undertake a pick-up of the Doomadgee community and prepare a report for consideration by Council to develop a focal strategy regarding upgrading and provisioning regulatory and other signage within the community.	
08/08/2016	7.2	Doomadgee Non Government Organisation (NGO) – Final Establishment	76-08/16	That Council authorise the Acting Chief Executive Officer to arrange for applications for membership of the organisation to be taken around the community, to provide information to community members, and to facilitate community members joining the organisation	Acting Chief Executive Officer
08/08/2016	7.2	Doomadgee Non Government Organisation (NGO) – Final Establishment	77-08/16	That Council authorise the Acting Chief Executive Officer to provide such appropriate and necessary support as he shall deem necessary for the establishment and operation of the organisation, making use of the grant for that purpose made by the Department of the Prime Minister and Cabinet.	Acting Chief Executive Officer
08/08/2016	7.6	LGAQ Annual Conference	79-08/16	That Council authorise the attendance of the Acting Chief Executive Officer and Mayor to represent Doomadgee Aboriginal Shire Council at the Local Government Association of Queensland Annual Conference to be held on the Gold Coast 18-20 October 2016 with the addition of the Indigenous Leaders forum to be held either side of the Annual conference; and, Council request the Acting Chief Executive Officer to make the necessary arrangements to defer the October Ordinary Meeting of Council from the 20th October to 11am Tuesday 25th October 2016.	Acting Chief Executive Officer
08/08/2016	7.9	Youth Hub / Doomadgee State School – Specialised Schooling Model	82-08/16	That Council support, in-principle the concept of utilisation of the Doomadgee Youth Hub by the Doomadgee State School and authorise the Acting Chief Executive Officer to negotiate an appropriate agreement between Doomadgee Aboriginal Shire Council, Doomadgee State School (Department of Education) and Department of Prime Minister and Cabinet.	Acting Chief Executive Officer
08/08/2016	7.11	Confidential Item – Correspondence from Chief Executive Officer	83-08/16	That Council authorise the Acting Chief Executive Officer engage representatives within the Local Government Association of Queensland to review correspondence received from Peter Bosel Lawyers addressed to Mayor Walden and provide a report directly back to Council for consideration at a Special Meeting or the August 2016 Ordinary Meeting	Acting Chief Executive Officer

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08/08/2016	11.1	Update on External Architect/Project Management Support	85-08/16	That Council thank PM+D Architects for their considerable commitment to the Doomadgee community and acknowledge the recommendations contained within the body of the report, and request the Acting Chief Executive Officer have regard when considering future structural reviews of the organisation in response to meeting service demands within the corporate structure achieved to this point via external support provided by this firm.	Acting Chief Executive Officer
18/08/2016	7.1	DASC WHS Audit Report – July 2016	93-08/16	That Council endorse the Doomadgee Aboriginal Shire Council Work Health and Safety Audit Report – July 2016, as presented and provide complete support to the Acting Chief Executive Officer in rectifying safety issues identified within the report and acknowledge the immediate response associated with Category 1 and Category 2 identified safety issues	Acting Chief Executive Officer
18/08/2016	7.2	Category 1 WHS Articles – DASC WHS Audit Report 2016	94-08/16	That Council request the Acting Chief Executive Officer to clarify with Chongy and Sons Concreting whether it is prepared to repair the Concrete Batching Plant, at their cost to a standard which meets Work Health and Safety (WHS) standards and report back to Council. Additionally, subject to achievement of WHS Standards, a lease will be required to be established over the facility and advice received confirming the facility can remain in-situ in accordance with the Doomadgee Aboriginal Shire Council Planning Scheme.	Acting Chief Executive Officer
18/08/2016	7.2	Category 1 WHS Articles – DASC WHS Audit Report 2016	96-08/16	That Council authorise the Acting Chief Executive Officer to de-commission and dispose of the Sewage pump extracting vehicle (Toyota Dyna former registration number 545-JBS).	Acting Chief Executive Officer
18/08/2016	7.2	Category 1 WHS Articles – DASC WHS Audit Report 2016	97-08/16	That Council authorise the Acting Chief Executive Officer to de-commission and dispose of the former Town Beautification vehicle (Mitsubishi Canter tip-truck former registration number 114-RCK).	Acting Chief Executive Officer
18/08/2016	7.3	Elected Members Benefits (Electronic telecommunications Policy)	98-08/16	That Council authorise the Acting Chief Executive Officer to procure notebook computers for each elected member, in addition to an appropriate smartphone and amend the monthly Telstra re-charge level to \$120 per month per member (voice) and \$50 per month per member (data).	Acting Chief Executive Officer

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18/08/2016	7.4	Brisbane Information Gathering Proposal	99-08/16	That the Acting Chief Executive Officer liaise with Cr Chong to prepare a report for Council to consider an item at the September Ordinary Meeting of Council in relation to a Brisbane Stakeholder Meeting.	Acting Chief Executive Officer
18/08/2016	13.4	General Business: Correspondence from the Chief Executive Officer (July Ordinary meeting) – Update	105-08/16	That Council has considered the two articles of correspondence from Peters Bosel Lawyers, making representations on behalf of their client, acknowledge the actions of the Acting Chief Executive Officer in referring same to the Local Government Association of Queensland and wish their client a speedy recovery	Acting Chief Executive Officer
15/09/2016	7.2	Doomadgee State School – Youth Hub Campus Proposal	116-09/16	That Council authorise the Acting Chief Executive Officer to develop an agreement between Doomadgee Aboriginal Shire Council, Doomadgee State School (Department of Education) and Department of Prime Minister and Cabinet that incorporates and addresses the concerns raised by Council staff, prior to commencement of the trial-project in 2017.	Acting Chief Executive Officer
15/09/2016	7.3	Elected Member Remuneration and Discipline Tribunal	117-	That Council request the Acting Chief Executive Officer re-submit this matter for consideration at the October Ordinary Meeting of Council to enable elected members the opportunity to consider the content of a submission (if resolved to prepare same).	Acting Chief Executive Officer
15/09/2016	6.2	Presentation – Jim Evans – DILGP	124-09/16	That Council authorise the Acting Chief Executive Officer to complete an Expression of Interest under the 2016-2017 Grants and Subsidies Programs September 2016 round, with priorities listed as follows: 1. Staff Housing (Townhouse) project, Friday Street Doomadgee 2. Ablution facilities and Water Supply – Doomadgee Cemetery 3. Waste Management Facility – Office and Permitter Fencing 4. Doomadgee Rodeo Ground – Accommodation and Lighting	Acting Chief Executive Officer
15/09/2016	10.5	Lease – 15 Sharpe Street (Family Responsibilities Commission)	129-09/16	That Council authorise the Acting Chief Executive Officer to execute the License Agreement over part 15 Sharpe Street Doomadgee between Doomadgee Aboriginal Shire Council and the Family Responsibility Commission.	Acting Chief Executive Officer

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30/09/2016	7.1	Special Meeting: Acknowledgement of Acting CEO Candidate (LGAQ Engagement)	130-09/16	<ol style="list-style-type: none"> 1. That Council ratify engagement of the Local Government Association of Queensland (LGAQ) in provisioning Acting Chief Executive Officer Mr John Kelly for a period of up to three (3) month; 2. Authorise the current Acting Chief Executive Officer to return to the substantive position of Deputy Chief Executive Officer, immediately prior to commencement of Mr Kelly as per point 1; and 3. Authorise the Mayor and Acting Chief Executive Officer to execute the agreement between the Local Government Association of Queensland (LGAQ) and Doomadgee Aboriginal Shire Council (DASC) directly. 	Acting Chief Executive Officer
14/10/2016		Special Meeting:		<p>That Council defer further consideration of the contract of the Chief Executive Officer to a future meeting of Council and that the Acting Chief Executive Officer be requested to:</p> <ol style="list-style-type: none"> a. Seek barrister's advice on the various options and risks relating to the contract of employment for the Chief Executive Officer; and b. Advise Solicitors for the Chief Executive Officer that Council will respond further after legal advice is received 	Acting Chief Executive Officer
27/10/2016		FNQ Remote Youth Justice Services	07-10-16	<ol style="list-style-type: none"> 1. Council thank Cheryl Taylor-White of FNQ Remote Youth Justice Services for coming to the meeting and addressing Council on the current situation in Doomadgee and of funding opportunities available under her Department, and 2. The A/CEO list the Youth Justice funding opportunity on the Agenda of the next meeting of the Doomadgee Community Service Providers with the aim of developing a community based application by 2:00pm on 16th December 2016. 	Acting Chief Executive Officer
27/10/2016		Regional Waste Management – Burke Shire Council	08-10/16	<ol style="list-style-type: none"> 1. The A/CEO and Mayor contact Burke Shire Council to arrange a joint meeting of both Council's to discuss progressing the Doomadgee Regional Waste Facility proposal and contractual arrangements between DASC and BSC for receiving and processing of BSC refuse, 	Acting Chief Executive Officer Manager of Infrastructure and Planning

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				<ol style="list-style-type: none"> 2. The Manager of Infrastructure and Projects peg the boundaries of the site of that Councillors can inspect and assess impact on neighbouring property leases, 3. The Manager confirm the available funding in the current budget to progress design and planning, and 4. The Old Doomadgee road be including in the discussions with Burke Shire Council. 	
27/10/2016		Financial Accounting System	9-10/16	That Council note the difficulties being encountered with the installation of the new financial management software system which will delay the production of the financial statements for 2015-16, the annual audit by the Qld Audit Office and preparation of the Council Annual Report and the A/CEO has applied for an extension of time for the annual audit.	Acting Chief Executive Officer
				That the A/CEO confer with Burke Shire Council with the aim of sharing in a charter flight for Council representatives to attend the NWROC meeting to be held in Hughenden on Thursday 24 th November 2016.	Acting Chief Executive Officer
11/11/2016		Special meeting: Chief Executive Officer Contract		That Council resolve to authorise the Acting CEO to enter into negotiations with the assistance of LGAQ, to reach agreement with the Chief Executive Officer Mr Rod Richardson regarding his ongoing employment with Council in accordance with the terms discussed at the Council Meeting.	Acting Chief Executive Officer
17/11/2016	7	Tribal Council	5-11/16	<p>That</p> <ol style="list-style-type: none"> 1. The Tribal Council members be thanked for their presentation to Council on the progress with the development of the Tribal Council and their vision for its role. 2. The Acting CEO make contact with the Lawyers preparing the Constitution for the Tribal Council and ask for a copy when it is finalised and details of registration, etc. and 3. Council agree in principle to granting access rights for the Tribal Council to the building presently being used by the Airport Terminal Contractor subject to: <ol style="list-style-type: none"> a. The Tribal Council being legally registered and the Constitution completed and adopted, 	Acting Chief Executive Officer

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				<ul style="list-style-type: none"> b. The Acting CEO reporting back to Council on current commitments for the building, and c. A formal lease being prepared and approved by Council that will cover, <ul style="list-style-type: none"> i. Registered name of lessee ii. Term of lease iii. Lease fee iv. Responsibilities for repairs, maintenance, cleaning, electricity, charges etc v. Public liability insurance cover, and other relevant matters. 	
17/11/2016	7	Contract of Employment	6-11/16	That the Mayor be authorised to sign the Contract of Employment with Acting CEO John Kelly for the term 6 th October 2016 to 6 th January 2017.	Mayor
17/11/2016		Agenda items requested by the Mayor and Cr Chong for discussion	9-11/16	That the Acting CEO arrange a Special meeting of Council when details of the Tribal Council Constitution and registration are received and also to consider the items requested by the Mayor and Cr Chong as listed in the Acting CEO's report.	Acting Chief Executive Officer
17/11/2016		Application for a liquor Licence for New Year's Eve	15-11/16	That the Acting CEO investigate with the Department of Liquor Licencing the obtaining of a one off permit for the sale of alcohol in Doomadgee on 31 st December 2016 on the conditions that: <ol style="list-style-type: none"> 1. Prior consultation is held with the Snr Sgt Doomadgee Police, 2. There is adequate public liability insurance is obtained, and 3. Sufficient security is on hand for the entire event. 	Acting Chief Executive Officer
17/11/2016	11	General Business: Old Doomadgee Town Clean Up	16-11/16	That Council authorises the Manager Infrastructure and Projects to provide a truck and Bob Cat with two Council operators for two days at an anticipated cost of \$5,000 to assist with the clean-up of Old Doomadgee Town as part of the My Pathways back to country project, in conjunction with the Traditional Owners.	Manager Infrastructure and Projects
12/12/2016		Special Meeting: Contract of Employment of Chief Executive Officer		Council authorises the Mayor to execute the Deed of Settlement and Release of Mr Rod Richardson from his employment as Chief Executive Officer of Doomadgee Aboriginal Shire Council in the terms and conditions detailed in the draft Deed tabled at the Special Meeting of Council held on 12 th December 2016 or as amended on the advice of Council's solicitor.	Mayor

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14/12/2016	6	Business Arising: Appointment of Acting Chief Executive Office to commence January 2017.	5-12/16	Council appoint Mr Lothar Siebert as Acting Chief Executive Officer for the month of January 2017 and Mr Troy Fraser as Acting Chief Executive Officer for the months of February/March 2017 subject to confirmation by Mr Fraser of his commencement date and the Mayor be authorised to negotiate and sign contracts of employment for Mr Siebert and Mr Fraser on terms and conditions and salary level similar to the current Chief Executive Officer	Mayor
20/02/2017	8.2	Internal Audit	8-02/17	That Council authorises the contract extension for Pacifica CA until June 30 2017, so that they may continue to provide essential internal audit services uninterrupted and so that a proper review can be held and quotes obtained for the contractual period commencing 1 July 2017.	Director of Corporate Services Chief Executive Officer